

## **Vending Facilities Program Manager**

Location: Washington, DC

### **Open Until Filled**

If you like to stay busy and immersed in cultural activities, then Washington, DC is the place to be! Museums, restaurants, great climate, green space and job opportunities are among the many positives of living in the Nation's Capital. Not to mention the residents of the District of Columbia are highly educated and the region has some of the best schools in the country. Each day the District of Columbia continues to be ranked in the top 10 of thriving city indicators where you can live, work and play.

The District of Columbia Department on Disability Services (DDS) is seeking a Vending Facilities Program Manager to manage the development and promotion of the Randolph Sheppard Vending Facilities Program (RSVFP). The RSVFP program is designed to assist persons who are blind in the operation of vending facilities on federal, District and other properties such as: cafeterias, snack bars, automatic vending machines, greeting card shops, gift shops, dry cleaners and newsstands.

The incumbent is expected to provide oversight of the program, which includes supervision of program staff, providing support to vendors in the Randolph Sheppard Vending Facility Program, who manage approximately 30 vending facilities in District and federal buildings, maintaining relationships with on-site property managers regarding on-going facility operations and exploration of new vending opportunities, recruitment of new vendors to the program, and work closely with program staff and vendors on program and policy development.

**Requirements:** Bachelor's degree in Business Administration, Business Management, Marketing or other related area. Master's degree preferred.

**Preferred Experience:** Three (3) years of management experience in a government or large private service organization that advocate for or provide services to people who are blind or visually impaired.

### **How to Apply**

Resumes for this vacancy announcement can be submitted online at [dds.jobs@dc.gov](mailto:dds.jobs@dc.gov) for consideration.

### **Contact Information**

All questions related to employment should be directed to Melonie Buckley, HR Specialist  
[melonie.buckley@dc.gov](mailto:melonie.buckley@dc.gov)