



DC Statewide Independent Living Council

1125 15<sup>th</sup> Street, NW  
Washington, D.C. 20005-2726

## MINUTES

**Thursday, Sept 24, 2015**

**12:00 – 3:00pm**

**2901 14<sup>th</sup> St., NW**

**Washington, DC 20009**

### **New Member Swear In**

The following new members were sworn in on Thursday, September 24, 2015 by Mr. Walker: Mr. Andrew Reese, Mr. Heyab Berhan and Mr. Ronald Thomas.

### **Call to Order**

The meeting was called to order by Mr. Elver Ariza-Silva. He thanked everyone for coming. Each member introduced themselves. And all new members were welcomed.

### **Minutes July 23, 2015**

Mrs. Marsha Thompson read the minutes. A motion was made and seconded that the minutes be accepted as read.

### **Orientation Overview**

The overview was included, because it was thought the new and renewing members would be sworn at the same time. To comply with the new MOTA Guidelines everyone renewing, must submit their applications online and send in a resume. After this process is completed Mr. Walker will return and move forward with orientation and hopefully Mr. Reese, will do an Agency orientation to highlight the SILC's relationship with the DSU.

In order to expedite this process, Mr. Walker's office has asked that all the renewing members have their applications in by the end of next week; we can have all of this done prior to the next meeting. We need all of the renewing members to be fully compliant in order to respond to the SPIL and the 704.

It was stated that some of the members did not renew their membership. Ms. Darnise Bush said that she would contact those members, again. Twenty-five is there recommended number to complete the complete board.

After some discussion about the swearing in date, Mr. Silver announced that it would be on be Thursday, November 12, 2015 and the last regular SILC meeting will be Thursday, November 19, 2015. All were in agreement. Darnise said the 12<sup>th</sup> might be a problem because that is usually when the SRC meets. She will let the members know. She is trying to arrange a swearing in and training with MOTA for the SRC and SILC.

## **SPIL Revision**

### **Members discussed CSNA recommendations for the SILC:**

- Focus the SPIL on indicators, performance target and interim progress
- Make identification of consumer needs a priority activity
- Use a survey or consumer forum to prioritize and amend SPIL objectives.
- Integrate SILC activities and objective as appropriate
- Amend the SPIL to address the new DCCIL plan to address the core services required by WIOA

### **Members decided on the potential recommendations for the SILC:**

- Hire an executive director, designate an acting chair and rebuild the Board
- Help build and bridge relationships including DCRSA and DCCIL
- Monitor, adjust and evaluate implementation of the SPIL
- Use independent living resources for guidance and training

The hiring an executive director was tabled, but we have an acting chair.

The executive director's position should be tabled because funds are not available. It was then explained that if we hire a director the SILC can't use no more than one-third of the Title Grant

allocated for the resource fund. In 2016 raising new SILC members and other supports would be about \$100,000.

After a short discussion, Mr. Silver asked Ms. Yvonne Smith, Region 3 Representative to check other SILCs to find out how their SILC's funded a hired executive director

Mr. Silver's term as acting chair expires in November. He informed the members they will have to go through the process of electing a new chair and officers. Ms. Bush stated the process should take place at the orientation meeting. All SILC members should be sworn in by the January 2016 meeting.

#### **CSNA recommendations for the DCRSA, DCCIL and DCSILC Collaboration**

- In collaboration with the SILC and the DCCIL identify the most effective use of the District's Title 7 funds to provide independent living services.
- Support the SIL in advising the CIL and the transfer of funds as appropriate
- Collaborate and engage in SPIL activities
- Setup communication channels for clients
- Send out emails notifying the public of hearings, forums, etc.
- Increase direct communication and continue relationship building with the SILC and the DCCIL
- Continue efforts to establish protocol, policies and procedures. Share them with consumers and providers
- Determine the needs of clients versus specific disability type
- Attend IEP meetings for students with disabilities that need ILS if possible
- Identify and implement strategies to integrate (?)

RSA has the capacity to provide the services that the SILC discussed. Andy said that additional Agency services are needed through Human Care Agreements. Members of the CIL were concerned about services being provided to people across the board and to IL clients, not just the older blind population. Several members gave examples of past request from the CIL and RSA clients that were not being provided to them. Members are very concerned about the HCA being able to serve everyone.

Members also praised the Agency objectives of "No Wrong Door"

## **Proposal to Amendments**

Members received a copy of CSNA recommendations – issues to be deleted

1. Defund the basketball contract, transfer to another HCA that provide IL life skill services.
2. The SICL and DSU will try to improve availability of alternative language for brochures announcing events and services. How can the SILC improve this?
  1. Communicate that the SILC and the DSU need to make changes so the public will understand the SILC services and the DSU
  2. Improve training communication between the DSU and the public school, especially during IPE hearings.
  3. Amend the SPIL to address the 5 Cores Services as required by WIOA

## **Schedule Public Hearing**

To be scheduled

## **Reallocate SILC Resources**

It was suggested that a priority be decided upon and decide how the SILC should spend the \$106,000.

## **704 Monitoring**

The 704 is due by the end of December. Members are asked to send their activity reports into Ms. Bush.

## **Bylaws**

The executive committee is still updating the bylaws.

## Bush, Darnise (DDS)

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**From:** Beatty, Timothy <Timothy.Beatty@ED.GOV>  
**Sent:** Tuesday, November 10, 2015 1:20 PM  
**To:** RSA\_SILC\_CHAIRPERSON@LISTSERV.ED.GOV  
**Subject:** [RSA\_SILC\_CHAIRPERSON] REVISED - GUIDANCE ON THE SELECTION OF THE DESIGNATED STATE ENTITY (DSE)  
**Attachments:** DSE Guidance 11.5.15.docx

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

**Categories:** DC Government, State Independent Living Council

Good afternoon,

The Guidance on the Selection of the Designated State Entity (DSE) has been revised. Please find attached a Word copy of it or go to the posted version on the ACL website at <http://www.acl.gov/Programs/AoD/ILA/Index.aspx#dse> .

Tim

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Independent Living Administration  
Administration for Community Living  
US Department of Health & Human Services  
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**INDEPENDENT LIVING ADMINISTRATION  
ADMINISTRATION FOR COMMUNITY LIVING**

**Program Information  
ILA PI-15-01 (rev)**

Issued: June 5, 2015

Revised: October 28, 2015

**SUBJECT:**

Selection of the Designated State Entity (DSE)

**LEGAL AND RELATED AUTHORITIES:**

Section 704 of the Rehabilitation Act of 1973, as Amended

**Designated State Entity in the Workforce Innovation and Opportunity Act**

The Independent Living Administration (ILA) provides the following guidance concerning the Designated State Entity (DSE) based on questions received. As part of the changes to the Rehabilitation Act (Rehab Act or Act) under the Workforce Innovation and Opportunity Act of 2014 (WIOA), the term “designated state entity (DSE)” is the agency that acts on behalf of the State for Title VII Part B programs.

The State Plan for Independent Living (SPIL) must designate the DSE. Under WIOA, the SPIL is jointly developed by the chairperson of the Statewide Independent Living Council, and the directors of the Centers for Independent Living in the State, after receiving public input from individuals with disabilities and other stakeholders throughout the State. The SPIL is signed by the chair of the Statewide Independent Living Council (SILC or Council), acting on behalf of and at the direction of the Council and at least 51 percent of the directors of the centers for independent living in the State. The SPIL is also signed by the director of the DSE. By signing the SPIL, the director of the DSE agrees to execute the responsibilities of the DSE identified in the law. The responsibilities are:

- Receive, account for, and disburse funds received by the State based on the SPIL;
- Provide administrative support services for a program under part B, and a program under part C in a case in which the program is administered by the State under section 723;
- Keep such records and afford such access to such records as the Administrator (of ACL) finds to be necessary with respect to the programs;
- Submit such additional information or provide such assurances as the Administrator may require with respect to the programs; and
- Retain not more than 5% of the funds received by the State for any fiscal year under Part B for the performance of the services outlined in paragraphs (1) through (4).<sup>1</sup>

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<sup>1</sup> See Section 704 (c) of the Rehabilitation Act, as amended, 29 U.S.C. 796c(c).

In order to have an approvable SPIL under the law, all three parties must sign.

All States currently have an approved SPIL that remains effective through fiscal year 2016. The SPIL continues to govern the provision of Independent Living Services in the State. Each State is expected to continue its support, including specified obligations, for an approved SPIL. A SPIL amendment is required when there are significant, material and/or substantive changes to the information in the SPIL. A change in the entity designated to fill the role of the DSE requires a SPIL amendment, as ACL stated in previous Q & As.<sup>2</sup>

Under the current law, nothing prohibits the current DSU from being designated to serve as the new DSE. States that are contemplating a change in their DSE must ensure that the new DSE is capable and willing to carry out the legal and fiscal responsibilities of the DSE.

### **ACL Suggested Best Practices**

ACL encourages the following best practices:

- Because the director of the DSE must sign the SPIL to affirm agreement to execute the DSE's statutory responsibilities, ACL encourages SILCs and CILs to involve the DSE in the SPIL development process.
- Section 704(i) of the Rehabilitation Act requires the SPIL to "set forth the steps that will be taken to maximize the cooperation, coordination, and working relationships among the ..." SILC, the CILs, the DSE, and other state agencies that address the needs of specific disability populations. ACL encourages incorporation of involvement of the DSE into the plan.
- ACL encourages States<sup>3</sup> to involve the current and prospective DSE, Statewide Independent Living Councils and Centers for Independent Living in discussions around the designation of a State entity to receive and administer State Independent Living Services funds.

### **State Plan Amendment Process**

A change in the DSE can only be effectuated when it is designated in the SPIL. As noted, a change of the DSE is a substantial and material change that requires an amendment of the SPIL.

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<sup>2</sup> ACL, "Selected Q & A from WIOA Webinars," *available at* [http://www.ilru.org/sites/default/files/training/webcasts/handouts/2015/012615\\_CIL-NET/Q%26A\\_012615.docx](http://www.ilru.org/sites/default/files/training/webcasts/handouts/2015/012615_CIL-NET/Q%26A_012615.docx) (last visited June 2, 2015).

<sup>3</sup> "The term 'State' includes, in addition to each of the several States of the United States, the District of Columbia, the Commonwealth of Puerto Rico, the United States Virgin Islands, Guam, American Samoa, and the Commonwealth of the Northern Mariana Islands." Section 7(34) of the Rehabilitation Act, 29 U.S.C. 705.

Amendments to the SPIL must be submitted by the State<sup>4</sup> to ACL. Required steps include:

- SILCs must hold public hearings to solicit input from individuals with disabilities and other stakeholders in the State.
- Amendments must be signed by three parties: the chair of the SILC, acting on behalf of and at the direction of the SILC; and not less than 51 percent of the directors of the Centers in the State. The SPIL is also signed by director of the DSE to affirm their agreement to fulfill all the DSE responsibilities set forth in the law.

Before amending the SPIL, States should send a SPIL amendment request by email to their assigned IL Specialist. The SPIL amendment request should include, at a minimum:

- The section(s) of the SPIL that the State proposes to amend, including both the existing approved language and the proposed amendment(s),
- Anticipated timelines for each step, including public hearings and final submission,
- Whether there will be a change in how funding is made available to the SILC resource plan, SILC placement, and staffing,
- A statement regarding whether the changes fundamentally impact how the State intends to operate its IL programs,
- A citation to or copy of any applicable State law or Executive Order that forms the basis for the proposed SPIL amendment, and
- A statement confirming that the SILC chair, at least 51 percent of the Center directors in the State and the DSE director will sign the amendment.

All requests and attachments for the SPIL amendment process should be submitted in accessible PDF formats or as Word documents.

ILA encourages States to submit proposed SPIL amendment language for review before seeking stakeholder input through public hearings. Once all appropriate steps have been completed, including the public hearing for a SPIL amendment and the signatures of the appropriate parties, States should contact their assigned IL Specialist for instructions on final processes.

### **Additional Information**

ACL is in the process of developing a proposed regulation to implement the relevant provisions of the Workforce Innovation and Opportunity Act of 2014, and ILA will continue to issue guidance as needed.

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<sup>4</sup> “To be eligible to receive financial assistance under this part, a State shall submit to the administrator, and obtain approval of, a State plan....” Section 704(a)(1) of the Rehabilitation Act, as amended, 29 U.S.C. 796c(a)(1).





## MOTA SWEAR IN & BEGA TRAINING

<b>Project:</b> DDS, RSA, State Rehabilitation Council & Statewide Independent Living Council	<b>Meeting Date:</b> November 12, 2015
<b>Facilitator:</b> Stephen Walker, Director, MOTA Andrew Reese, Deputy Director, DDS	<b>Place/Room:</b> DDS RSA 1125 15 <sup>th</sup> Street, NW Washington DC 20005 Conference Room 2A -11:30am

Name	Title	Company	Phone	Fax	E-Mail
Catherine Boucree, JD	Program Support Specialist	MOTA	202 727-1092		Catherine. Boucree@dc.gov
Darnise Henry Bush	<i>Coordinator</i> SILC Program Liaison SRC	DDS	202- 442-8432		Darnise.bush@dc.gov
Sheila Monroe	Human Resource Specialist	NIAH	(301) 496-6504		Monroes@od.nih.gov
Nate Dearden	Transition Specialist	OSSE	(202) 741- 0267		nate.dearden@dc.gov
Mathew McCollough	ED	DDC	202-727- 6741		mathew.mccollough@dc.gov
Richard A. Simms	SILC Member	DCCIL	2/388-0933	2/388-3018	Rsimms@dccil.org
Kesha Pendergrast	CEO	Pendergrast Alston Consulting Services	(202) 291-7227		Pendergrast-Kesha@pendergrastconsulting.com
Tiffany D Sands	Director	NCC	240-898- 8732		tiffanykae@hotmail.com

**GOVERNMENT OF THE DISTRICT OF COLUMBIA**

**ADMINISTRATIVE ISSUANCE SYSTEM**

Mayor's Order 2015-256  
December 10, 2015

**SUBJECT:** Reappointments and Appointment— District of Columbia Statewide  
Independent Living Council

**ORIGINATING AGENCY:** Office of the Mayor

By virtue of the authority vested in me as Mayor of the District of Columbia by section 422(2) of the District of Columbia Home Rule Act, approved December 24, 1973, 87 Stat. 790, Pub. L. 93-198, D.C. Official Code § 1-204.22(2) (2014 Repl.), and in accordance with Mayor's Order 93-148, dated September 29, 1993, it is hereby **ORDERED** that:

1. The following persons are reappointed as members representing advocates of and for individuals with disabilities to the District of Columbia Statewide Independent Living Council (hereinafter referred to as "**Council**"), for terms to end November 3, 2017:

**ELVER ARIZA-SILVA**                      **TIFFANY SANDERS**  
**LUCIUS THOMAS MANGRUM**

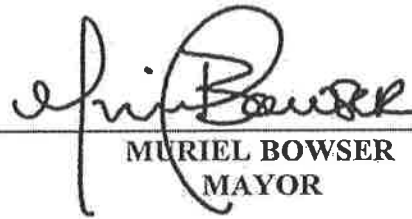
2. The following persons are appointed as members representing advocates of and for individuals with disabilities to the Council for terms to end November 3, 2017:

**HEDAYATI SIAVOSH**, replacing Dennis O'Connor.  
**RONALD THOMAS**, replacing Effie Smith.  
**DARNISE HENRY BUSH**, replacing Samuel O. Awosika.  
**CAREN KIRKLAND**, replacing Robert E. Coward, Jr..

3. The following persons are reappointed as members representing private industry service providers to the Council for terms to end November 3, 2018:

**YOLANDRA PLUMMER**                      **YVONNE SMITH**  
**MARSHA THOMPSON**

4. **SHELLITA GORHAM** is reappointed as a member representing individuals with disabilities to the Council for a term to end November 3, 2018.
5. **HEYAB BERHAN** is appointed, replacing Allison F. Cannington, as a member representing individuals with disabilities to the Council for a term to end November 3, 2018.
6. **RICHARD A. SIMMS** is reappointed as the Director for the Center for Independent Living member to the Council for a term to end November 3, 2018.
7. **BABU STEPHEN** is appointed to the Council as a member representing private industry service providers to the Council for a term to end November 3, 2018.
8. **EFFECTIVE DATE:** This Order shall be effective immediately.



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MURIEL BOWSER  
MAYOR

ATTEST:



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LAUREN C. VAUGHAN  
SECRETARY OF THE DISTRICT OF COLUMBIA

## MOTA SWEAR IN & BEGA TRAINING

<b>Project:</b> DDS, RSA, State Rehabilitation Council & Statewide Independent Living Council	<b>Meeting Date:</b> November 12, 2015
<b>Facilitator:</b> Stephen Walker, Director, MOTA Andrew Reese, Deputy Director, DDS	<b>Place/Room:</b> DDS RSA 1125 15 <sup>th</sup> Street, NW Washington DC 20005 Conference Room 2A -11:30am

Name	Title	Company	Phone	Fax	E-Mail
Catherine Boucree, JD	Program Support Specialist	MOTA	202 727-1092		Catherine. Boucree@dc.gov
Darnise Henry Bush	SILC Program Liaison	DDS	202- 442-8432		Darnise.bush@dc.gov
Tiffany D Sanders	Director	NCC	240-898- 8732		tiffanykae@btmail.com
Jasmine Taylor	Director of Parent Services	ASE	202- 678-8060	202- 678-8062	jasmine.taylor@aje-dc.org
Jonathan Lucas	Managing Director The Arc@Work	The Arc	202-534- 3706	202-534- 3731	lucas@thearc.org
Meggie Cowley	CAP Attorney	ULS	202-547- 0195	202-547- 2667	mcowley@uls-dc.org
Kesha Pendergrast	Pendergrast Alston Consulting Services	CEO	202-291- 7227		Pendergrast-Kesha@PendergrastConsulting.com
Shileta Goatham	SILC Member	DCCIL	240 441-0765		sgoatham@dcquality.org
Hazel Mosby	DC Advocacy Partner	Court	(202) 246-5188		davidmm1@verizon.net
Darnise Henry Bush	DDS-RSA		202 442-8432		darnise.bush@dc.gov
Caren Kirkland	DDDATA system Coordinator	TERRAC	202/ 7049682	202 7332934	KcdKirkland@aol.com
Richard A. Simms	Ex. Dir. DC. Cnt. f/nd lin	DCCIL	2/388-0033	2/398-348	Rsimms@dccil.org
Sheila Monroe					
Heyab Berhan					
Elva Ariza Silva					
Elvay Ariza-Silva	Chair SILC	DC SILC	202-459- 4000		eariza@dcqualitytrust.org

**GOVERNMENT OF THE DISTRICT OF COLUMBIA**

**ADMINISTRATIVE ISSUANCE SYSTEM**

Mayor's Order 2015-256  
December 10, 2015

**SUBJECT:** Reappointments and Appointment— District of Columbia Statewide  
Independent Living Council

**ORIGINATING AGENCY:** Office of the Mayor

By virtue of the authority vested in me as Mayor of the District of Columbia by section 422(2) of the District of Columbia Home Rule Act, approved December 24, 1973, 87 Stat. 790, Pub. L. 93-198, D.C. Official Code § 1-204.22(2) (2014 Repl.), and in accordance with Mayor's Order 93-148, dated September 29, 1993, it is hereby **ORDERED** that:

1. The following persons are reappointed as members representing advocates of and for individuals with disabilities to the District of Columbia Statewide Independent Living Council (hereinafter referred to as "**Council**"), for terms to end November 3, 2017:

**ELVER ARIZA-SILVA**                      **TIFFANY SANDERS**  
**LUCIUS THOMAS MANGRUM**

2. The following persons are appointed as members representing advocates of and for individuals with disabilities to the Council for terms to end November 3, 2017:

**HEDAYATI SIAVOSH**, replacing Dennis O'Connor.  
**RONALD THOMAS**, replacing Effie Smith.  
**DARNISE HENRY BUSH**, replacing Samuel O. Awosika.  
**CAREN KIRKLAND**, replacing Robert E. Coward, Jr..

3. The following persons are reappointed as members representing private industry service providers to the Council for terms to end November 3, 2018:

**YOLANDRA PLUMMER**                      **YVONNE SMITH**  
**MARSHA THOMPSON**

4. **SHELLITA GORHAM** is reappointed as a member representing individuals with disabilities to the Council for a term to end November 3, 2018.
5. **HEYAB BERHAN** is appointed, replacing Allison F. Cannington, as a member representing individuals with disabilities to the Council for a term to end November 3, 2018.
6. **RICHARD A. SIMMS** is reappointed as the Director for the Center for Independent Living member to the Council for a term to end November 3, 2018.
7. **BABU STEPHEN** is appointed to the Council as a member representing private industry service providers to the Council for a term to end November 3, 2018.
8. **EFFECTIVE DATE:** This Order shall be effective immediately.



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MURIEL BOWSER  
MAYOR

ATTEST:



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LAUREN C. VAUGHAN

SECRETARY OF THE DISTRICT OF COLUMBIA

GOVERNMENT OF THE DISTRICT OF COLUMBIA

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ADMINISTRATIVE ISSUANCE SYSTEM

Mayor's Order 2015-274  
December 31, 2015

**SUBJECT:** Reappointments and Appointments — District of Columbia State Rehabilitation Council

**ORIGINATING AGENCY:** Office of the Mayor


By virtue of the authority vested in me as Mayor of the District of Columbia by section 422(2) of the District of Columbia Home Rule Act, approved December 24, 1973, 87 Stat. 790, Pub. L. 93-198, D.C. Official Code § 1-204.22(2) (2014 Repl.), and in accordance with Mayor's Order 2001-173, dated November 30, 2001, it is hereby **ORDERED** that:

1. The following person is reappointed as a member of the District of Columbia State Rehabilitation Council (the "**Council**") and shall serve in that capacity at the pleasure of the Mayor:
  - a. **MATTHEW McCOLLOUGH** as the representative of the Office of Disability Rights.
2. The following persons are reappointed to the Council, for a term to end November 17, 2017.
  - a. **WAYNE R. CURTIS**, as a representative of business, industry and labor; and,
  - b. **PAMELA S. CARREKER**, as a representative of community rehabilitation program service providers.
3. The following persons are appointed to the Council, for a term to end November 17, 2017.
  - a. **JEROME H. PARSON**, replacing Shawn M. Callaway as a consumer representative;
  - b. **JONAS STEPHEN SINGER**, replacing Merrit P. Drucker, as a representative of business, industry and labor;
  - c. **CHARNETIA YOUNG**, replacing Rodney T. Campfield, as a representative of business, industry and labor;



- d. **JAZMONE TAYLOR**, replacing Donald Nunley, as a representative of disability advocacy groups;
  - e. **SHEILA MONROE**, replacing Joseph F. Brinley, Jr. as a consumer representative;
  - f. **ALICIA JOHNS**, replacing Weade J. Wallace as a representative of a disability advocacy group; and,
  - g. **CHRISTOPHER EARLEY**, replacing Jerome Parson, as a business industry and labor representative.
4. **MARGARET COWLEY** is appointed to the Council, replacing Joseph R. Cooney, as a representative of the Client Assistance Program, for term to end January 16, 2017.
5. **CHERYL BEIL** is appointed to the Council, as a representative of individuals with disabilities who have difficulty representing themselves, filling a vacant seat, for a term to end November 17, 2018.
6. The following persons are appointed as members of the Council and shall serve in that capacity at the pleasure of the Mayor:
- a. **NAT' A. DEARDEN**, replacing Desiree T. Brown, as the representative of the Office of the State Superintendent of Education; and,
  - b. **ANDREW P. REESE**, replacing Maria R. Barrera, as the Administrator of the Vocational Rehabilitation Agency.
7. **EFFECTIVE DATE:** This Order shall become effective immediately.

  
MURIEL BOWSER  
MAYOR

ATTEST:   
LAUREN C. VAUGHAN  
SECRETARY OF THE DISTRICT OF COLUMBIA