



GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT ON DISABILITY SERVICES

RSA TRANSMITTAL #19-09

TO: RSA Managers, VR Specialists, Supervisory VR Specialists

CC: State Rehabilitation Council

FROM: Darryl Evans, RSA Deputy Director

DATE: 03/11/2019

RE: Due Process Policy

Today the District of Columbia Department on Disability Services (DDS) releases the Due Process Policy, 2019-RSA-POL008. This policy supersedes RSA Policy Section XVI. – Due Process (2010).

Below are highlights of key changes, but please do review the revised Policy carefully:

- This policy has been updated to reflect the Office of Hearing and Appeals (OAH) role in providing mediation and hearings through direct request by the DCRSA client or, as appropriate, his or her representative.
- This policy was updated to reflect the DDS realignment and to define the role of the Quality Assurance and Performance Management Administration (QAPMA) and the Grievance Specialist within QAPMA in responding to requests for an informal administrative review meeting.

RSA thanks the State Rehabilitation Council Policy Subcommittee for reviewing and providing feedback on this Procedure.

