



GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT ON DISABILITY SERVICES

Quality Improvement Committee (QIC) Meeting Minutes

Tuesday, June 5, 2018

In Attendance

Jared Morris, Deputy Director, QAPMA, DDS
Winslow Woodland, Deputy Director, DDA, DDS
Chioma Nwachukwu, Supervisor, Health & Wellness, DDS
Dianne Jackson, Supervisory Quality Improvement, QAPMA, DDS
Marc Clarke, Mortality Review Coordinator, QAPMA, DDS
Matt Mason, Director, GUCCHD
Nanya Chiejine, Asst. Director, GUCCHD
Greg Coffman, Supervisory Investigator, IMEU, DDA
Barbara Stachowiak, Project Director, Liberty
Corey Neils, Program Specialist, QAPMA, DDS

Handouts from the Meeting

- ❖ Agenda

Review of May 1, 2018, Minutes

- ❖ No substantive changes made to the minutes.

SPCD response to PCR Annual Service Coordination Review

Winslow Woodland, Deputy Director of DDA, presented SPCD's response to the PCR Annual Service Coordination Review. Overall, SPCD thanked PCR for its report and made a note of many of the areas that have seen increases in performance including person-centered documentation, health-related action taken by service coordinators, and incident reporting for people living in natural home settings. SPCD made a note of key metrics that have seen decreased performance. The Deputy discussed SPCD's changes to ensure that LON's are committed at the Pre-ISP meeting to ensure that LON's are committed before the ISP meetings; the challenge that exists in consistently recording Silver Alert and Voter Registration because these activities are usually done once and may not transfer to each iteration of the ISP; and addressing the inconsistent completion of ISP amendments. The Deputy assured that SPCD continues to work on improving these and other areas that require further development.

SPCD and PCR further discussed the overall quality of notes, which because of a decrease in performance, continues to be a problem. A suggestion that PCR, SPCD, and QRU should consider collaborating on creating a tool to gauge the quality of notes and consistently look at the issue through monitoring tools. Winslow made note that a meeting with IT would also be necessary to work out logistics to avoid duplication of issues. The committee congratulates SPCD on its 99% overall customer satisfaction rating.





Follow-up discussion on MRC Recommendation to QIC re End of Life Planning

- ❖ Postponed to next meeting

GUCCHD Introduction on Falls from SRI Data

GUCCHD informed the committee of their upcoming study on consumer-related falls reported via incident reports. The study will look at 71 falls which were reported between March and May of this year. Preliminary information reveals that 50 of those falls were reported as reportable incidents, and 20 falls required medical attention. GUCCHD made note that many of the incidents were classified as “other,” which presented a challenge gathering the data. According to GUCCHD, the study will be presented at the August or September QIC meeting.

Announcements and Other Updates

No announcements or updates at this time.

Next Meeting: Tuesday, July 3, 2018, at DDS.

