



GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT ON DISABILITY SERVICES

Quality Improvement Committee (QIC) Meeting Minutes

Tuesday, December 4, 2018

In Attendance

Erin Leveton, Deputy Director, QAPMA, DDS
Matt Mason, Director, GUCCHD
Nanya Chiejine, Asst. Director, GUCCHD
Aman Sanghera, Program Manager, PMU, QAPMA
Tyneka Garrett, Management Analyst, PMU, QAPMA
Chioma Nwachukwu, Supervisor, Health & Wellness, DDS
Casey Nelson, Provider Certification Reviews, Liberty
Marc Clarke, Mortality Review Coordinator, QAPMA
Barbara Stachowiak, Project Director, Liberty
Emily Price, Program Development Specialist, SOPPI

Corey Neils, Program Specialist, PMU, QAPMA, DDS

Handouts during meeting

GUCCHD Quality Assurance Review of Behavior Support Plans

Review of November 6, 2018, Minutes

❖ No substantive changes made to the minutes.

Discussion and overview of GUCCHD Quality Assurance Review of Behavior Support Plans

Matt Mason presented the final report of the GUCCHD Quality Assurance Review of the Behavior Support Plans. The review's purpose is to examine a sample of the behavior support plans focusing on elements including the BSP template, use of psychotropics, identification of behaviors with operational definitions, the method of analysis, and functions of behaviors. The review included a sample size of 44 behavior support plans. Some findings of the study revealed that 84% of BSP reviewed indicated the use of multiple psychotropic medications, 95% of plans reviewed described using a Functional Behavior Assessment, all plans identified a function of each behavior targeted for change, as well as, recommended procedures to reduce target behaviors and teach replacement behaviors. Strengths identified included 93% of plans included some description of relevant history; previous responses to behavioral treatments, and 73% included a history of traumatic experiences. Areas of further development discussed were that 19% of the plans reviewed did not include direct observation while conducting the FBA, 44% of plans described behavior in non-specific terms, and when considering the whole sample that it was likely individuals might show no change or an increase in the frequency of targeted behavior as much as they might show decreases in behavior (inconsistency). The committee agreed that a workgroup would be formed with clinical staff and others to review the study's findings, compare them to a larger sample set, and report back to the committee.





QIC Agenda Planning and Committee Development Exercise

Emily Price conducted an interactive exercise with the attending committee members to determine key areas to address improving the Quality Improvement Committee's process and impact which included goals: developing committee structures, to plan the agenda a year ahead, and to clarify data points for review. Participant's responses also indicated additional interests in developing greater participation from different parts of DDS, reviewing and implementing more best practices from a state-wide perspective, and providing an opportunity for people outside of DDS to share their perspectives. Other points brought up by the members included using data from SPCD monitoring, Health and Wellness Reviews, PCR and incident reporting to inform recommendations, have greater stakeholder representation including participation of Quality Trust, DDC, and the DC Provider Coalition, as well as, strategies to improve committee communication both internally and externally. The committee will continue the reformatting process in future meetings.

Announcements and Other Updates

Next meeting will be open to new members.

Next Meeting: Tuesday, January 8, 2019, at DDS.

