



GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT ON DISABILITY SERVICES

Quality Improvement Committee (QIC) Meeting Minutes

Tuesday, December 5, 2017

In Attendance

Matt Mason, Director, GUCCHD
Robin Barnes, Management Analyst, PM, DDS
Marc Clarke, Mortality Review Coordinator, QMD, DDA
Titilayo Ilori, RN, Health & Wellness, DDA
Charlotte Roberts, Program Manager, DDA
Corey Neils, Program Specialist, PM, DDA

Handouts from the Meeting

- ❖ Agenda

Review of November 7, 2017, Minutes

- ❖ No substantive changes made to the minutes.

Review and discussion of MRC End-of-Life Planning recommendation

- ❖ The Mortality Review Committee recommended the QIC should review DDS practices, procedures, and implementation of procedures associated with the process of end-of-life care to assess whether changes are warranted to ensure they meet best practices. The committee discussed the known current practices of DDS' SCPD and the implementation of end-of-life planning. Winslow Woodland, Acting Deputy Director, will be invited to the next committee meeting to discuss current policy and procedures. The committee noted some potential challenges including where guardians and substitute guardians receive training that would be universal and conducted in a manner that makes legal and hospital explanation of services understandable for families. GUCCHD has an end-of-life training scheduled in December and can schedule more training in May and June. The committee discussed other factors including increasing the frequency of training of the Thinking Ahead packet (which outlines the areas and strategies to initiate the conversation), the possibility of creating a database to consistently locate the packet in a person's record, and develop a function to remind of unfinished packets. DDS should ensure a consistent means of including all long-term care, emergent short-term care, elder care issues are addressed and planned for including those that deviate from the current end of life plan.





New Employment Questions for NCI Survey

- ❖ Charlotte Roberts presented the new employment questions that were added to the DC NCI survey. The questions, (*Do you have the help you need to get a paid job?; I'd like to know about the type of support you need to get a paid job?; Have you had a job in the past?*), will provide additional data results specific to unaddressed needs in the employment arena. The questions will be part of the 2018 NCI survey. However, the results of the survey, which are typically a year behind, will be available in 2019.

Announcements and Other Updates

None at this time.

Next Meeting: Tuesday, January 2, 2018, at DDS.

