

## **Quality Improvement Committee (QIC) Meeting Minutes** **Tuesday, May 2, 2017**

### **In Attendance:**

Matt Rosen (Chair), Supervisory Quality Improvement Specialist, QMD/DDA  
Winslow Woodland, SCPD, DDA  
Bryan Chase, Director, QMD/DDA  
Marissa Brown, GUCCHD  
Matt Mason, GUCCHD  
Marc Clark, MRC, DDA  
Barbara Stachowiak, PCR/Liberty/DDA  
Corey Neils, Program Specialist, QMD/DDA

### **Handouts from the Meeting**

- ❖ Agenda (Displayed)
- ❖ Minutes from April Meeting

### **Review of April 4, 2017, Minutes**

- ❖ No substantive changes to the minutes.

### **SPCD Response and Discussion of Service Coordinator Audit Report**

- ❖ Winslow Woodland, SPCD began the meeting discussing his initial response to the PCR Annual Service Coordinator Performance Audit Report (presented at the last meeting). SPCD agreed with the principal areas of the report's findings including the timely updating of the desk guide; the notification of investigation outcomes, and the goals (development, SMART goals, and goal duration).

### **Dementia Training Update from Georgetown**

- ❖ Marissa Brown and Matt Mason, Georgetown University, discussed the success of the Dementia Training for providers and DDA staff. Over 100 people registered and attended the three-day event last month. Seventy people participated in the third-day train-the-trainer session. As a follow-up to the training, development of a resource guide listing the agencies and trainers available that can assist training of staff and related services for providers, as well as, formulating strategies in disseminating the information to provider agencies. Overall, 22 organizations were represented at the event.

### **Initial CPR Conversation from MRC Recommendation**

- ❖ The committee began a discussion exploring and analyzing a recommendation from the Mortality Review Committee, “*DDS should direct QIC to review and analyze all mortality investigations involving inappropriate CPR response and develop a recommendation for systemic action for the DDS Deputy Director of DDA consideration. MRC continues to recommend that DDS ensure providers require periodic CPR competency drills of all staff certified in CPR.*” DDA QMD, Marc Clark, Mortality Review Coordinator and Corey Neils, Program Specialist, conducted a review of the MRC’s recommendations regarding CPR. From FY12 to present, the committee has made approximately 1043 recommendations overall. Of those made, only 1.6% (17) of the recommendations related to either the failure to implement CPR or the incorrect application of CPR techniques (including delays in altering EMS). Although the occurrence is relatively small, Marissa further clarified that the MRC’s stance is that DDA should determine the best ways or practices that will result in improving staff’s response in situations that require the implementation of CPR and activation of the emergency response system. Some scenarios explored illuminated the living

conditions of people receiving services in which challenges may exist that could delay or hinder implementation of life-saving steps (one staff person serving many apartments, living on upper floors in a secured building). The suggestion of CPR drills was discussed, including the positive outcomes and challenges that may exist with such training. This conversation will continue at the next meeting.

**Announcements and Other Updates**

- ❖ Matt Rosen has accepted a position for the State of Oregon. The June QIC meeting will be his last. Corey Neils will facilitate the meeting until a new Chair is identified.

**Next Meeting: Tuesday, June 6, 2017, at DDS.**