

**Quality Improvement Committee (QIC) Meeting Minutes**  
**Tuesday, February 4, 2014**

**In Attendance:**

Matt Rosen (Chair), Program Specialist, DDS/QMD

Shirley Quarles-Owens, Supervisor Community Health Nurse, DDS

Brandi Crawley, Program Development Specialist, DDS

Nancy Vaughn, Parent

Lisa Alexander, George Washington University

Marisa Brown, Georgetown University, Center on Child and Human Development

Barbara Stachowiak, Project Director, Provider Certification Review, DDS

Winslow Woodland, Director of SPCD, DDS

**Handouts from the Meeting**

- Agenda
- Minutes from January 7, 2014
- QIC Sub-Committee to Discuss Hospitalization Transition Description

**Review of January 7 Minutes**

- ❖ No corrections or edits were made to the January 7, 2014 minutes.

**QIC Sub-Committee to Discuss Hospitalization Transition Description– presented by Matt Rosen**

- ❖ Matt Rosen handed out a description and member list of the QIC sub-committee to discuss hospitalization transitions. The formation of this group was a result of the QIC conversations during the January meeting.

**PCR Indicator Pilot update – presented by Lisa Alexander**

- ❖ Lisa Alexander informed the QIC that three DDS staff were selected to act as coaches for the pilot. All three attended a training held on January 16. Ward and Ward, MTS, UCP, Headstart to Life, VOA and Innovative Concepts were selected as the six providers to participate. They will meet with the coaches at an initial meeting on February 6.

**National Abuse and Neglect Comparison – presented by Matt Rosen**

- ❖ Matt Rosen presented his findings from his comparison of data from the US Census, MCIS, The State of the States in Developmental Disabilities ([www.stateofthestates.org](http://www.stateofthestates.org)) and the *Abuse and Neglect: Individuals with Developmental Disabilities* report ([www.hightidepress.com/abuse-neglect-2011.pdf](http://www.hightidepress.com/abuse-neglect-2011.pdf)). Though the report stated that the information it presented was not reliable enough to inform programmatic policy development overtime because it came from multiple States with varying definition of

abuse and neglect and varying reporting standards, this report is the only one of its kind that was found through Mr. Rosen's internet research. The overall findings showed that the rates of abuse and neglect experienced by people with intellectual and developmental disabilities in the District were very close to the national average. There were no information that raised concerns about how the District is addressing issues of abuse and neglect and seeking to increase awareness and support for people who experience abuse and neglect.

**QIC Structure/Function Conversation Follow-Up – presented by Matt Rosen**

- ❖ Following the November meeting, members were going to vote on the DDA performance measure that they were going to be reported to them on a regular basis so that they could see how their suggestions were implemented and impacting DDA's efforts. Matt Rosen presented the 10 measures that either received the most votes or were determined to be ideal for QIC input. After the presentation, members decided that they wanted to focus first on the measures concerning Behavioral Support Plans.

**Next Meeting: March 4, 2014**