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Department on  
Disability Services

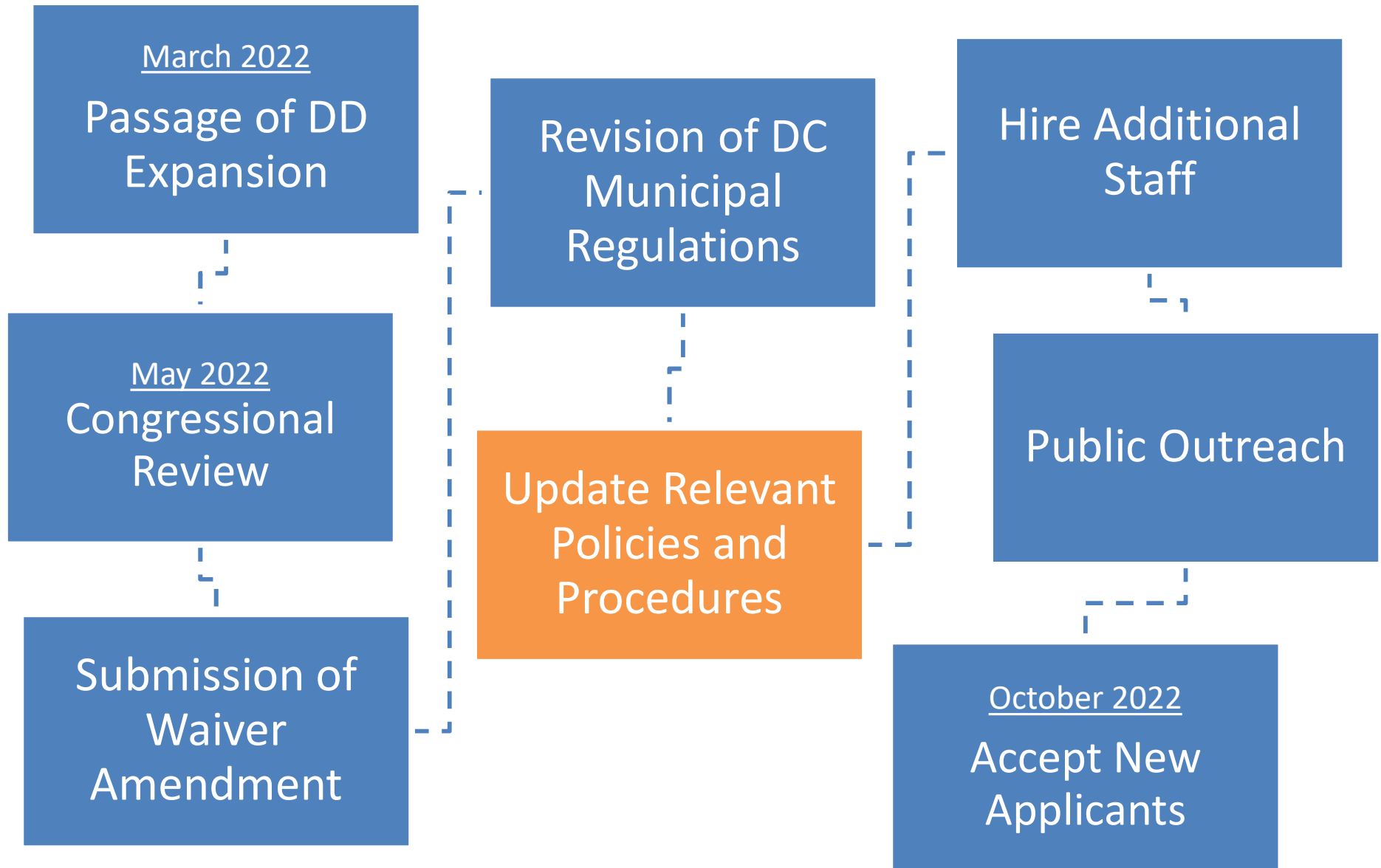
# HCBS Advisory Committee Summer 2022

*July 25, 2022*

# AGENDA

- I. Introduction
- II. Overview of DD Expansion Implementation
- III. Eligibility Procedure Updates
- IV. Waitlist Policy and Procedure Updates
- V. Questions and Answers
- VI. Summary and Next Steps

# Charting the Course Forward



# DDA Eligibility Procedure

## Summary of Changes

Intake & Eligibility  
Functions  
separated

Intellectual  
Disability  
updated

Developmental  
Disability  
added

Key Terms  
defined

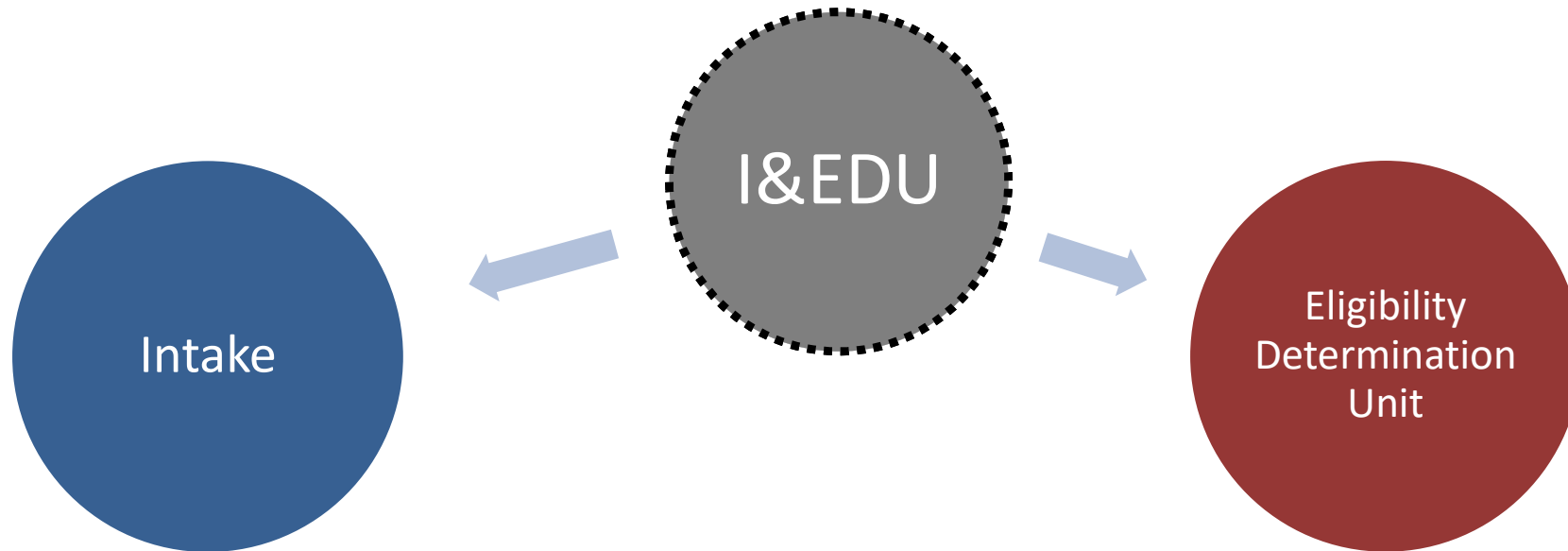
# DDA Eligibility Procedure

## What Hasn't Changed

- Application Review Timelines
- Eligibility Determination Timelines
- Rights to Appeal and Notice Requirements
- Review Process for Eligibility Denials
- Conditions Which Initiate Closing of a Person's File

# DDA Eligibility Procedure

## Splitting Intake and Eligibility Determination



### Intake Responsibilities

- Assist prospective clients with the collection of eligibility documentation
- Initial discussion of agency services and HCBS Waiver
- Conduct comprehensive Person-Centered Interviews utilizing the Front Door Tool
- Document informed choice

Application

### Eligibility Determination Responsibilities

- Review intake application for completeness
- Verify benefits and discuss services and supports
- Meet with the person and their circle of support
- Conduct needs assessment
- Completes eligibility determination

# DDA Eligibility Procedure

## Intellectual Disability Updates

Deficits in adaptive functioning are characterized by a composite score in at *least one domain* of adaptive functioning that is two or more standard deviations below the mean on an individualized standardized test of adaptive behavior.

Impairment in adaptive functioning result in substantial functional limitations in 3 or more of the following **areas of major life activities** such that ongoing support is needed across multiple environments including home, school, work, or community.

- i. Self-care;
- ii. Understanding and use of language;
- iii. Functional academics;
- iv. Social skills;
- v. Mobility;
- vi. Self-direction;
- vii. Capacity for independent living; or
- viii. Health and safety.

DDS Definition of “intellectual disability” specifically tied to the Diagnostic and Statistical Manual of Mental Disorders (DSM) published by the American Psychiatric Association.

Revises developmental period and diagnosis age from 18 to 22

Provides greater detail on how adaptive functioning will be measured

# DDA Eligibility Procedure

## Addition of Developmental Disability

A severe and chronic disability of a person that:

(A) Is attributable a mental or physical impairment, other than the sole diagnosis of mental illness, or to a combination of mental and physical impairments

(B) Is manifested before 22 years of age;

(C) Is likely to continue indefinitely;

(D) Results in substantial functional limitations in three or more of the following areas of major life activity:

- i. Self-care;
- ii. Understanding and use of language;
- iii. Functional academics
- iv. Social skills;
- v. Mobility;
- vi. Self-direction;
- vii. Capacity for independent living; or
- viii. Health and safety; and

(E) Reflects the person's need for a combination and sequence of special, interdisciplinary, or generic services, individualized supports, or other forms of assistance that are of lifelong or extended duration and are person-centered, planned, and coordinated.

DDS Definition of “developmental disability” mirrors D.C. Code § 7-1301.03 (see caption)

Identifies the medical professionals from which DDS will accept a diagnosis of a developmental disability

American Rescue Plan Act funds will be used to expand the DDA Eligibility Unit as well as provide training on best practices in supporting those with DD, newly eligible.



# DDA Eligibility Procedure

## Key Terms and Other Changes

- Procedure defines important terms used throughout the document including:
  - Adaptive functioning domains
  - Substantial functional limitations in major life activities
  - Substantial limitation in intellectual functioning
- Specifies which documents may be used to prove District of Columbia residency
- Expanded assessment of functional limitations

# Waiting List for Waiver Services

## Policy and Procedure Updates

- What's Changing
  - Updating reference to the IFS Waiver
  - Priority Determination Made by the Waiver Unit
  - Some notifications shifting from the Service Coordinator to the Waiver Unit
- What's Not Changing
  - Factors guiding priority ranking
  - Service coordination available to people on the waiting list based on funding availability
  - Appeal rights regarding waiting list placement or priority ranking

# Questions and Answers





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## Summary and Next Steps

**Next HCBS Advisory Committee Meeting:  
Monday, August 22, 2022 (tentative)**

