

Individualized Day Supports: Daily Notes Template

1. Name of IDS Participant:
2. Date:
3. Note any scheduling/attendance issues:
4. List each activity the person did today:

ACTIVITY	LOCATION	LENGTH OF TIME SPENT IN ACTIVITY	WHO PARTICIPATED WITH PERSON (OTHER THAN DSP)
#1			
#2			
#3			
#4			

5. For each separate activity listed above, record notes to address the following questions:
 - ▶ What worked well?
 - ▶ What did the person like about:
 - ▶ The activity?
 - ▶ The place where the activity took place?
 - ▶ The people s/he interacted with during the activity?
 - ▶ What didn't work well or didn't go as planned?
 - ▶ What didn't the person like about:
 - ▶ The activity?
 - ▶ The place where the activity took place?
 - ▶ The people s/he interacted with during the activity?
 - ▶ What specific goal area(s) were addressed by the activity the person did?
 - ▶ What skills did the person use (skills already possessed/mastered) or practice (skills being developed/learned) during each activity?
 - ▶ Describe progress on skills being developed/learned and teaching methods used by the DSP on this day; comment on effectiveness of teaching methods used.