



GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT ON DISABILITY SERVICES

DDS TRANSMITTAL #18-11

TO: Developmental Disabilities Administration

FROM: Winslow Woodland, DDS Deputy Director for DDA

DATE: October 11, 2018

RE: NEW Service Coordination Monitoring and Contact Policy, Effective Immediately

Today the Department on Disability Services (DDS), Developmental Disabilities Administration (DDA) releases a newly revised Service Coordination Monitoring and Contact Policy, 2018-DDA-POL004, effective October 11, 2018. It replaces the former Service Coordination Monitoring Policy from 2013, updating and clarifying required contacts and monitoring.

Of note, the policy removes the distinction of whether or not someone is a former *Evans* class-member, and instead applies standards for contacts and monitoring based upon the services and support people receive, as well as people's individual needs to ensure their health, safety and well-being. Please review this policy and discuss it with you supervisor, as needed. We will also discuss this at Service Planning and Coordination Division (SPCD) unit meetings.

In closing, I want to express my appreciation to the SPCD team for their continued hard work on behalf of District residents with intellectual disabilities and their families.