



**ADULT EDUCATION AND FAMILY
LITERACY ACT (AEFLA) AND WORKFORCE
INVESTMENT COUNCIL CAREER PATHWAYS
PARTNERSHIP GUIDE**

2017

The DC Office of the State Superintendent of Education (OSSE) and the DC Workforce Investment Council (WIC) are pleased to share information about 10 exciting education and training programs that are being launched this fall as a result of a joint-grant award made by OSSE and the WIC. OSSE, through its Adult and Family Education (AFE) unit partnered with the WIC to implement key strategies identified in the District's Workforce Innovation and Opportunity Act (WIOA) Unified State Plan. These programs offer District residents career pathways to the middle class. OSSE AFE held the Adult Education and Family Literacy Act (AEFLA) and WIC Career Pathways grant competition in 2017 and the following 10 providers were selected to offer Integrated Education and Training (IE&T) to District residents beginning this fall.

1. Academy of Hope Public Charter
2. Briya Public Charter School
3. Catholic Charities of the Archdiocese of Washington
4. Congress Heights Training Center
5. Four Walls Career and Technical Education Center
6. Latin American Youth Center
7. Opportunities Industrialization Center-DC
8. So Others Might Eat
9. YouthBuild Public Charter School
10. YWCA National Capital Region

IE&T programs are based on a service approach that provides adult education and literacy activities concurrently and contextually with workforce preparation and training for a specific occupation. While IE&T models look different across programs, this integrative approach is considered a national best practice in adult education and workforce development due to its ability to reduce the amount of time it takes for adult learners to become prepared for gainful employment along a career pathway.

Among these ten providers, the District is prepared to offer IE&T programming to District residents in six of the WIC's high demand industries:

- Business Administration and Information Technology;
- Construction;
- Healthcare;
- Hospitality;
- Infrastructure (Energy and Utilities, Energy Efficient Technology and Transportation and Logistics); and
- Law and Security

The OSSE AEFLA and WIC Career Pathway providers are funded to develop and implement innovative IE&T program models that include the provision of adult literacy, workforce preparation and workforce training services for students at their appropriate educational functioning level (EFL)/grade level equivalency (GLE). Program models include the provision of services that enable adult learners to acquire the basic and more advanced skills needed to function effectively as parents, workers, and citizens in the United States.

Integrated Education and Training Adult Basic Education (IE&T ABE) is designed for adults with literacy and numeracy skills at the Adult Basic Education (ABE)/Grade Level Equivalencies 1-8. Programming for Grade Level Equivalencies 1-5 includes career awareness and exploration instruction/activities. Industry training for Grade Level Equivalencies 6-8 includes more robust industry-specific skills training.

Integrated Education and Training Adult Secondary Education (IE&T ASE) is designed for adults with literacy and numeracy skills at the Adult Secondary Education (ASE)/Grade Level Equivalencies 9-12. This is inclusive of preparation for secondary school completion (GED and National External Diploma Program).

Integrated Education and Training English Language Acquisition (IE&T ELA) is designed for adults with literacy and numeracy skills at the English as a Second Language (ESL)/Grade Level Equivalencies 1-8. Programming for Grade Level Equivalencies 1-5 includes career awareness and exploration instruction/activities. Industry training for Grade Level Equivalencies 6-8 includes more robust industry-specific skills training.

Integrated English Literacy and Civics Education and Training (IELCE) is designed for adults with literacy and numeracy skills at the English as a Second Language (ESL) Level/Grade Level Equivalencies 1 -8. Programming for Grade Level Equivalencies 1-5 includes career awareness and exploration instruction/activities. Industry training at Grade Level Equivalencies 6-8 includes more robust industry-specific skills training.

With 10 organizations offering integrated education and training services using these models, the District is prepared to meet the literacy, numeracy and workforce needs of District residents in an integrated model wherever they are. The goal is to launch District residents on their chosen career pathway regardless of their starting point.

Each OSSE AFE and WIC Career Pathways provider brings years of experience in adult education and literacy and workforce preparation and training. Furthermore, each provider has employer, adult education, government, training, postsecondary education, and other partners, all of which are key to supporting District residents along their desired pathway.

Working together to develop a well-connected career pathway system to the middle class for District residents is critical to achieving Mayor Bowser's vision of inclusive prosperity.

SERVICE LEGEND

IET — Integrated Education and Training

ABE — Adult Basic Education

ASE — Adult Secondary Education

GED — General Education Development

NEDP — National External Diploma Program

ELA - English Language Acquisition

IELCE — Integrated English Literacy and Civics Education

OSSE AEFLA AND WIC CAREER PATHWAYS

Integrated Education and Training (Ie&T) Providers

Academy of Hope Adult Public Charter School

2315 18th Pl. NE,
Washington, DC 20018
(202) 269-6623

WARD 5

IE&T ABE and ASE (GED/NEDP)

Industry Focus - Business Administration and Information Technology, Healthcare and Hospitality

Briya Public Charter School

2333 Ontario Rd. NW,
Washington, DC 20009
(202) 797-7337

Ward 1

IE&T ABE, ASE (NEDP), ELL and IELC

Industry Focus - Healthcare and Early Childhood Education

Catholic Charities of the Archdiocese of Washington, Inc.

1001 Lawrence St. NE,
Washington, DC 20017
(202) 635-5970

Ward 5

IE&T ABE and IELCE

Industry Focus — Green Construction and Hospitality

Congress Heights Community Training and Development Corporation

3125 Martin Luther King Jr. Ave. SE,
Washington, DC 20032
(202) 563-5200

Ward 8

IE&T ABE and ASE (GED)

Industry Focus - Business Administration and Information Technology, Construction, Early Childhood Education, Hospitality, Security and Law

Four Walls Career and Technical Education Center

1125 Neal St. NE,
Washington, DC 20002
(202) 332-8022

Ward 5

IE&T ABE, ASE (GED/NEDP) and IELCE

Industry Focus - Business Administration and Information Technology and Construction

Latin American Youth Center

1419 Columbia Rd. NW,
Washington, DC 20009
(202) 319-8642

Ward 1

IE&T ABE and ASE (GED)

Industry Focus - Business Administration
and Information Technology

**Opportunities Industrialization
Center of DC**

3016 Martin Luther King Jr. Ave. SE,
Washington, DC 20032
(202) 373-0330

Ward 8

IE&T ABE and ASE (GED)

Industry Focus - Business
Administration and Information
Technology and Healthcare

So Others Might Eat (SOME)

2300 Martin Luther King Jr. Ave. SE,
Washington, DC 2000
(202) 797-8806

Ward 8

IE&T ABE

Industry Focus – Construction
and Healthcare

YouthBuild Public Charter School

3014 14th St. NW,
Washington, DC 20009
(202) 319-0141

Ward 1

IE&T ABE, ASE (GED), ELA and IELCE

Industry Focus – Construction
and Healthcare

YWCA National Capital Area

2303 14th St. NW,
Washington, DC 20009
(202) 626-0700

Ward 1

IE&T ABE

Industry Focus - Business
Administration and Information
Technology, Healthcare and Hospitality



The Academy of Hope Public Charter School



The Academy of Hope Public Charter School (AOH) will offer integrated education and training services to District residents with an emphasis on preparing them for careers in Business Administration and Information Technology, Healthcare and Hospitality. The provision of IE&T services aligns with AOH's mission to provide high-quality adult education and supportive services that change lives of District residents and improve their communities.

Since 1985, AOH has helped more than 700 low-income District of Columbia residents obtain a high school credential and over 6,500 improve basic reading, writing, math, and computer skills. More than 90 percent of AOH students live below the poverty level and many have reading, math, and digital literacy skills at the sixth-grade level or below. To meet the unique needs of adult learners, AOH offers small, dynamic classes serving a range of ability levels - from beginning literacy to college preparation. One of AOH's strengths is its expertise in serving adults with the very lowest literacy skills and guiding them to academic success.

To better prepare District residents for competitive employment and launch their careers in the District's high-demand employment sectors, AOH will provide: 1) a full-spectrum of academic programs; 2) high school credentialing through the GED or National External Diploma, and dual enrollment with UDC-Community College; 3) career assessment and exploration; and 4) workforce training, including certifications, work-based learning; and job shadowing, and job placement. AOH's programs are designed to provide participants, especially those who face the most significant barriers to employment and economic success, with strong academic and occupational skills, enabling all learners to actively prepare for and advance on their chosen career pathway.

AOH Proposed Partners:

Employer Partners (i.e., Curriculum Support, Training, Work-based Learning and Job Opportunities)

- Department of Public Works
- Hilton Hotel
- Hyatt Place
- ReciproCare

Adult Education/Training Provider Partners (i.e., Literacy, Workforce Preparation, Training, Supportive Services, Customer Referral)

- Edgewood/Brookland Family Support Collaborative
- Literacy Volunteers and Advocates

Postsecondary Education Partners (i.e., Education, Training, Curriculum Support)

- University of the District of Columbia-Community College
- SUNY Empire State College, Center for Leadership in Credentialing Learning
- Education Design Lab

Briya Public Charter School



Briya Public Charter School (Briya PCS) will offer integrated education and training services to District residents with an emphasis on preparing them for careers in Early Childhood Education

Healthcare. The provision of IE&T services aligns with Briya PCS' mission to provide a high-quality education for adults and children that empowers families through a culturally sensitive family literacy model. Briya PCS works in partnership with Mary's Center, a Federally Qualified Health Center, serving the District of Columbia and Montgomery County and Prince George's County, Maryland. Together, the school and the health center holistically meet the education, health, and social service needs of the diverse families they mutually serve.

Briya PCS serves adult English learners as well as adults with limited literacy and numeracy skills. In fact, 92 percent of Briya's adult students are learning English and 95 percent meet income guidelines to qualify for free or reduced meals. The goal of the school is to combat generational cycles of under-education and poverty through a two-generation model that provides children with high-quality early childhood education, helps parents foster their children's language and literacy skills from birth, and simultaneously provides parents with the critical literacy, numeracy and workforce skills needed to obtain and retain employment. The school offers six levels of family literacy classes to approximately 530 adults and their children and the career pathways program provides approximately 70 adults with the training and support necessary to earn an industry recognized, employer demand driven credential.

Program offerings supported by the OSSE AEFLA/WIC grant include: 1) Registered Medical Assistant Program (RMA), 2) Child Development Associate Program (CDA), and 3) Advanced II ESL/Civics for Family Literacy and Work. The MA and CDA are credentials with minimal barriers to entry that can serve as springboards for obtaining an associate degree, bachelor degree, or beyond. The credentials enable families to obtain employment in the short term while working toward longer term goals. Additionally, Briya PCS is designing a college and career transition program to ensure that students enter post-secondary education or training motivated by a clear educational plan and with the academic skills necessary for college and career success.

Briya PCS Proposed Partners:

Employer Partners (i.e., Curriculum Support, Training, Work-based Learning and Job Opportunities)

- Mary's Center
- Bridges Public Charter School
- MedStar (Washington Hospital Center)
- Unity Healthcare

Adult Education/Training Provider Partners (i.e., Literacy, Workforce Preparation, Training, Supportive Services, Customer Referral)

- Bread for the City
- Byte Back
- Carlos Rosario Public Charter School
- So Others Might Eat (SOME CET)

Postsecondary Education Partners (i.e. Education, Training, Curriculum Support)

- University of the District of Columbia-Community College

Catholic Charities of the Archdiocese of Washington



Catholic Charities
ARCHDIOCESE OF WASHINGTON

Catholic Charities of the Archdiocese of Washington (CC), in collaboration with its partner, Washington English Center (WEC), will offer integrated education and training (IE&T)

services to District residents with an emphasis on preparing them for careers in Green Construction and Hospitality. Catholic Charities stands as one of the most comprehensive providers of social services to low-income individuals and families in the Washington, DC metropolitan region. CC believes in helping people develop the skills and strength to move from crisis and isolation to stability and growth. The provision of IE&T services aligns with the mission of CC and WEC. CC's mission is to strengthen the lives of all those in need by giving help that empowers and hope that lasts. WEC's mission is to provide affordable and accessible, high-quality English language and computer classes that incorporate work-skills and employment support services, so that adult immigrants may build a better future for themselves, their families, and their community.

CC will collaborate with WEC and other partners to implement the PATCH Works (Partnership for Adult Training and Career Help Works) program. PATCH Works will provide a seamless, client-centered, and integrated model of education, literacy, numeracy, employment and job readiness, workforce development, and case management services to support clients in successful educational and career pathways. Program offerings include a Pre-Apprenticeship Green Construction Program and Hospitality Program, with the goal of creating vocational pathways and connections to trainings offered by community partners. PATCH Works will empower DC residents to define their individual goals for education and employment and give them the tools to achieve self-sufficiency.

Catholic Charities Proposed Partners:

Employer Partners (i.e., Curriculum Support, Training, Work-based Learning and Job Opportunities)

- Absolute Builders, Inc.
- Adams Morgan Food & Beverage, LLC
- Carroll Publishing Company - publisher of El Pregonero

- Restaurant Opportunities Center of DC
- The Brooks Group, LLC
- Uniting People with Opportunities

Government Agency Partners (i.e., Curriculum Support, Customer Referrals, Supportive Services)

- Greater Washington Hispanic Chamber of Commerce
- Mayor's Office on Returning Citizens Affairs

Adult Education/Training Provider Partners (i.e., Literacy, Workforce Preparation, Training, Supportive Services)

- Global Connections to Employment, Inc.
- The District of Columbia Students Construction Trades Foundation
- Washington Literacy Center
- YouthBuild Public Charter School

Supportive Services Partners (i.e., Customer Referral, Counseling, Case Management)

- Network of Family Services Professionals

Postsecondary Education Partners (i.e. Education, Training, Curriculum Support)

- University of the District of Columbia-Community College

Congress Heights Community Training and Development Corporation



Congress Heights Training Community Training and Development Corporation (CHCTDC) will offer integrated education and training services to District residents with an emphasis on

preparing them for careers in Business Administration and Information Technology, Construction, Early Childhood Education, Security and Law. The provision of IE&T services aligns with the CHCTDC's mission to act as an industry leader and catalyst to energize activities that improve the quality of life for residents in emerging communities in Washington, DC, specifically those under-served communities east of the Anacostia River in economically depressed areas.

CHCTDC provides education and training to District residents who are chronically unemployed, underemployed, minimally skilled, or minimally educated, many of whom are adults involved in the criminal justice system with multiple barriers to employment. CHCTDC provides adults with andragogy principle-based educational and vocational opportunities to acquire and improve their literacy, numeracy, digital, job and life skills necessary to be self-sufficient and to participate effectively as productive workers, family members, and citizens.

CHCTDC will provide individualized and rigorous instruction in an educational environment where adult learners will learn industry competencies and standards

through projects organized around operating and maintaining facilities across various disciplines to include Cyber Security, Physical Security, Child Development, Building Maintenance, Property Management, and a national credential in Customer Service for each adult learner, supplemented with technology in an entrepreneurial atmosphere of trust, innovation, creativity, and dynamic engagement.

The CHCTDC program model, with trainers and employers leading the effort to create highly customized occupational skills training, promises successful completers of the program employment in their chosen career interest with the company providing the training and/or another employer.

Proposed Partners:

Employer Partners (i.e., Curriculum Support, Training, Work-based Learning and Job Opportunities)

- Bebaios, LLC
- Capital Services Management
- K.J. Consulting LLC
- LGC Security LLC

Adult Education/Training Provider Partners (i.e., Literacy, Workforce Preparation, Training, Supportive Services)

- Community College Preparatory Academy
- East of the River Clergy, Policy, Community Partnership

Supportive Services Partners (i.e., Customer Referral, Counseling, Case Management)

- Hope Village

Postsecondary Education Partners (i.e., Education, Training, Curriculum Support)

- Central Texas College

Four Walls Career and Technical Education Center



Four Walls Career and Technical Education Center (Four Walls) will offer integrated education and training services to District residents with an emphasis on preparing them for careers in Construction. The provision of IE&T services aligns with Four Walls's mission to provide unemployed and underemployed District of Columbia residents with basic literacy and numeracy skills, employability skills, and career and technical education as a means of increasing self-sufficiency and improving quality of life.

Four Walls provides trade-focused educational programming to both at-risk populations and adults requiring immediate support. Program offerings include an array of services that address the individual needs of every student that enrolls in the Integrated Education and Training – Construction Program. Students will have the opportunity to participate in one or more of Four Walls pathway program

Opportunities Industrialization Center-DC



The Opportunities Industrialization Center-DC (OIC-DC) will offer integrated education and training services to District residents with an emphasis on preparing them for careers in Business Administration and Information Technology and Healthcare. The provision of IE&T services aligns OIC/DC's mission to collaborate and partner with local and federal governments, the private sector, community-based organizations, employers and other stakeholders to prepare youth and adults for successful career opportunities while meeting the needs of employers for a skilled and educated workforce.

OIC-DC provides job training for high demand occupations, concurrently with literacy, numeracy, workforce preparation and job placement services for adults, especially socio-economically disadvantaged residents in the District of Columbia, using best practices and evidence-based models. Program offerings include: A+ Computer Certification, Microsoft Office Certification and Home Health Care Aide Certification. OIC/DC's goal is to prepare students to be successful in the pursuit of their career path.

OIC-DC Proposed Partners:

Employer Partners (i.e., Curriculum Support, Training, Work-based Learning and Job Opportunities)

- ASAP Service Corp
- Atlas Manufacturing, Inc.
- Capitol Services Management, Inc.
- Entertainment Cruises
- Exit Deluxe Realty
- First Healthcare Network
- Hoya Credit Union
- KBC Nursing Agency
- Nursing Unlimited
- Skyland Workforce Center
- Stanton Glenn Apartments
- United Planning Organization (UPO) Advocacy and Volunteer Services
- Washington Nursing Facility
- Washington Parks & People

Adult Education/Training Provider Partners (i.e., Literacy, Workforce Preparation, Training, Supportive Services)

- Anacostia Economic Development Corporation (AEDC)
- BB&T
- Community College Preparatory Academy
- CW Consulting Group, LLC
- Republic Properties Corporation

Postsecondary Education Partners (i.e., Education, Training, Curriculum Support)

- Howard University Center for Urban Progress

So Others Might Eat



So Others Might Eat (SOME) will offer integrated education and training services to District residents with an emphasis on preparing them for careers in Construction and Healthcare. The provision of IE&T services aligns with SOME's mission help the poor and homeless of our nation's capital break the cycle of homelessness through affordable housing, job training, addiction treatment, and counseling.

Since 1998, SOME CET has served individuals who have experienced long-term unemployment, displaced homemakers, persons with low income, and individuals with disabilities, returning citizens, individuals with low literacy and numeracy skills, and persons who are homeless or become recently homeless in the District of Columbia. As a leader in DC's Workforce Innovation and Opportunity Act adoption efforts and an active participant in the Mayor's Taskforce on Adult Literacy and Career Pathways to develop the Career Pathways Strategic Plan, SOME CET prepares individuals who are District residents to secure and retain living wage jobs in fields that have established career ladders and offer opportunities for advancement.

Program offerings in Healthcare - Medical Administrative Assistant (MAA), Medical Assistant (MA), and Electronic Health Records (EHR) - lead to employment as a medical assistant, medical secretary, medical administrative assistant, or medical records and health information technician. Program offerings in Construction - Building Maintenance Service Technician (BMST) and Heating Ventilation and Conditioning (HVAC) - lead to employment as a general maintenance and repair worker or a HVAC mechanic and installer. SOME CET will be providing these services in collaboration with industry sector partners, adult education partners and employer partners.

SOME Proposed Partners:

Employer Partners (i.e., Curriculum Support, Training, Work-based Learning and Job Opportunities)

- Capitol Hill Medical Center
- Children First, LLC
- Comprehensive Women's Health
- House Calls of the District of Columbia
- JBG Properties, Inc.
- Largo Park Medial Assoc.
- MAX Insulation
- Providence Hospital
- Unity Healthcare

Adult Education/Training Provider Partners (i.e., Literacy, Workforce Preparation, Training, Supportive Services)

- Abundant Health Chiropractic and Wellness Center
- Capital Area Asset Builders
- Southeast Ministry

Youthbuild Public Charter School



YouthBuild Public Charter School (YBPCS) will offer integrated education and training services to District residents with an emphasis on preparing them for careers in Construction and related high-demand fields. The provision of IE&T services aligns with YBPC's

mission to prepare young people (ages 16-24) for postsecondary education and the workplace by offering, in English and Spanish, academic, vocational and workforce development programs. YBPCS believes that service to the community is an essential part of the transformative process. Therefore, students serve their community through volunteer projects and by creating housing for low income residents in the Washington, DC metropolitan area.

YouthBuild's national model provides opportunities for youth to transform their lives through re-engagement in a non-traditional school environment. YBPCS students engage in an innovative, integrated education and training program that uses a personalized learning approach to enable students to: 1) improve their math, literacy, and life skills, 2) boost their English literacy (if they have limited-English proficiency) and citizenship skills (if applicable), 3) prepare to pass the General Education Development (GED) exam and earn a District of Columbia (DC) State Diploma, and 4) participate in high-quality workforce preparation and training activities, to earn industry-recognized construction certifications, and prepare to

enter career pathways in the high-demand fields of construction and infrastructure. Program offerings include: Home Builders Institute (HBI) Pre-Apprenticeship Certificate Training (PACT), NCCER (National Center for Construction Education and Research)-CORE certification, and Multi-Craft Core Curriculum (MC3) certification. These Department of Labor-recognized industry certifications prepare District residents for entry into the construction field, and/or related postsecondary education fields.

YouthBuild Proposed Partners:

Employer Partners (i.e., Curriculum Support, Training, Work-based Learning and Job Opportunities)

- Behrend Builders
- Community Hub for Opportunities in Construction Employment
- MANNA, Inc.

Adult Education/Training Provider Partners (i.e., Literacy, Workforce Preparation, Training, Supportive Services)

- Catholic Charities
- Potomac Job Corps
- Yachad

Supportive Services Partners (i.e., Customer Referral, Counseling, Case Management)

- Caracen – Central America Resource Center
- Casa Ruby
- Clinica Del Pueblo
- DC College Access Program

Postsecondary Education Partners (i.e., Education, Training, Curriculum Support)

- University of the District of Columbia-Community College

YWCA of the National Capital Area

**eliminating racism
empowering women**

ywca

National Capital Area

YWCA of the National Capital Area (YWCA-NCA) will offer integrated education and training services to District residents with an emphasis on preparing them for careers in Business Administration and Information Technology, Healthcare and Hospitality. The provision of IE&T services aligns with YWCA-NCA's mission to eliminate racism, empower women and promote peace, justice, freedom and dignity for all. The YWCA-NCA has been serving low-income women in the DC Metropolitan Area for over 100 years as they are often at high-risk for being in poverty, unemployed or under-employed, due to low literacy and numeracy levels and lack of basic education/marketable job skills leading to self-sufficiency.

The YWCA NCA Career Education Training Center (CETC) works as partners with students, stakeholders and partners, for the shared goal of student success. Effective and accurate academic advising at specific course milestones; help students distinguish between personal life and career goals. Program offerings include: 1) Home Health Aide, 2) Microsoft Office Specialist and 3) Guest Services Professional. The program has established connections to the workforce and vocational training programs where learners can receive on-the-job training, as well as receive industry specific training through employer workshops, networking opportunities and mock interviews. The YWCA NCA has also collaborated with community businesses and organizations to provide students with supportive services.

Participants in the program will have an opportunity to increase their literacy skills, obtain their GED, and/or enter a post-secondary education or training program all at once, while preparing them for employment in high-demand industries.

YWCA-NCA Proposed Partners:

Employer Partners (i.e., Curriculum Support, Training, Work-based Learning and Job Opportunities)

- B.F. Saul Company
- SAMKEI Enterprises, LLC
- Washington Nationals Baseball Club

Adult Education/Training Provider Partners (i.e., Literacy, Workforce Preparation, Training, Supportive Services)

- AmeriHealth Caritas
- Byte Back
- Capital Area Asset Builders
- Friendship Public Charter School
- Literacy Volunteer and Advocates
- Institute for Public Health Innovation
- StreetWise Partners, Inc.
- The Center for Technology Access and Training

Supportive Services Partners (i.e., Customer Referral, Counseling, Case Management)

Postsecondary Education Partners (i.e. Education, Training, Curriculum Support)

- Healthwrite Training Academy



WORKFORCE
INVESTMENT
COUNCIL

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For additional information, please contact:



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