

State Plan for Independent Living (SPIL) for District of Columbia for 2017 - 2020

General Information

Designated Agency Identification

State: District of Columbia

Agency: Rehabilitation Services Administration, DC Dept. on Disability Services

Plan for: 2017-2020

Submitted in fiscal year: 2019

View grant [90150061-01](#) in the Grant Award screen.

Part I: Assurances

Section 1: Legal Basis and Certifications

1.1 The designated State entity (DSE) eligible to submit the State Plan for Independent Living (SPIL or the plan) and authorized under State law to perform the functions of the State under the State Independent Living Services (SILS) and Centers for Independent Living (CIL) programs.

Department on Disability Services - Rehabilitation Services Administration

1.2 The separate State agency eligible to submit the plan and authorized under State law to provide vocational rehabilitation (VR) services to individuals who are blind.

n/a

1.3 The Statewide Independent Living Council (SILC) that meets the requirements of section 705 of the Act and is authorized to perform the functions outlined in section 705(c) of the Act in the State.

DC Statewide Independent Living Council

1.4 The DSE and, if applicable, the separate State agency authorized to provide VR services to individuals who are blind, and the SILC are authorized to jointly develop, sign and submit this SPIL on behalf of the State, and have adopted or otherwise formally approved the SPIL.

Yes

1.5 The DSE, and, if applicable, the separate State agency authorized to provide VR services to individuals who are blind, may legally carry out each provision of the plan and will comply with all applicable Federal statutes and regulations in effect with respect to the three-year period it receives funding under the SPIL.

Yes

1.6 The SPIL is the basis for State operation and administration of the program. All provisions of the SPIL are consistent with State law.

Yes

1.7 The representative of the DSE and, if applicable, of the separate State agency authorized to provide VR services to individuals who are blind, who has the authority under State law to receive, hold, and disburse Federal funds made available under the SPIL and to submit the SPIL jointly with the SILC chairperson is

Darryl Evans, Deputy Director, DDS/RSA

Section 2: SPIL Development

2.1 The plan shall be reviewed and revised not less than once every three years, to ensure the existence of appropriate planning, financial support and coordination, and other assistance to appropriately address, on a statewide and comprehensive basis, the needs in the State for:

- The provision of State independent living services;
- The development and support of a statewide network of centers for independent living;
- Working relationships between programs providing independent living services and independent living centers, the vocational rehabilitation program established under title I, and other programs providing services for individuals with disabilities.

Yes

2.2 The DSE and SILC conduct public meetings to provide all segments of the public, including interested groups, organizations and individuals, an opportunity to comment on the State plan prior to its submission to the Commissioner and on any revisions to the approved State plan.

Yes

2.3 The DSE and SILC establish and maintain a written description of procedures for conducting public meetings in accordance with the following requirements. The DSE and SILC shall provide:

- appropriate and sufficient notice of the public meetings;

- reasonable accommodation to individuals with disabilities who rely on alternative modes of communication in the conduct of the public meetings, including providing sign language interpreters and audio-loops; and
- public meeting notices, written material provided prior to or at the public meetings, and the approved State Plan in accessible formats for individuals who rely on alternative modes of communication.

Yes

2.4 At the public meetings to develop the State plan, the DSE and SILC identify those provisions in the SPIL that are State-imposed requirements beyond what would be required to comply with the regulations in 34 CFR parts 365, 366, 367, and 45 CFR 1329.

Yes

2.5 The DSE will seek to incorporate into, and describe in, the State plan any new methods or approaches for the provision of IL services to older individuals who are blind that are developed under a project funded under chapter 2 of title VII of the Act and that the DSE determines to be effective.

Yes

2.6 The DSE and SILC actively consult, as appropriate, in the development of the State plan with the director of the Client Assistance Program (CAP) authorized under section 112 of the Act.

Yes

Section 3: Independent Living Services

3.1 The State, directly or through grants or contracts, will provide IL services with Federal, State, or other funds.

Yes

3.2 Independent living services shall be provided to individuals with significant disabilities in accordance with an independent living plan mutually agreed upon by an appropriate staff member of the service provider and the individual, unless the individual signs a waiver stating that such a plan is unnecessary.

Yes

3.3 All service providers will use formats that are accessible to notify individuals seeking or receiving IL services under chapter 1 of title VII about:

4

- the availability of the CAP authorized by section 112 of the Act;
- the purposes of the services provided under the CAP; and
- how to contact the CAP.

Yes

3.4 Participating service providers meet all applicable State licensure or certification requirements.

Yes

Section 4: Eligibility

4.1 Any individual with a significant disability, as defined in 45 CFR 1329, is eligible for IL services under the SILS and CIL programs authorized under chapter 1 of title VII of the Act. Any individual may seek information about IL services under these programs and request referral to other services and programs for individuals with significant disabilities, as appropriate. The determination of an individual's eligibility for IL services under the SILS and CIL programs meets the requirements of 45 CFR 1329.

Yes

4.2 Service providers apply eligibility requirements without regard to age, color, creed, gender, national origin, race, religion or type of significant disability of the individual applying for IL services.

Yes

4.3 Service providers do not impose any State or local residence requirement that excludes any individual who is present in the State and who is otherwise eligible for IL services from receiving IL services.

Yes

Section 5: Staffing Requirements

5.1 Service provider staff includes personnel who are specialists in the development and provision of IL services and in the development and support of centers.

Yes

5.2 To the maximum extent feasible, a service provider makes available personnel able to communicate:

- with individuals with significant disabilities who rely on alternative modes of communication, such as manual communication, nonverbal communication, nonverbal communication devices, Braille or audio tapes, and who apply for or receive IL services under title VII of the Act; and
- in the native languages of individuals with significant disabilities whose English proficiency is limited and who apply for or receive IL services under title VII of the Act.

Yes

5.3 Service providers establish and maintain a program of staff development for all classes of positions involved in providing IL services and, if appropriate, in administering the CIL program. The staff development programs emphasize improving the skills of staff directly responsible for the provision of IL services, including knowledge of and practice in the IL philosophy.

Yes

5.4 All recipients of financial assistance under parts Band C of chapter 1 title VII of the Act will take affirmative action to employ and advance in employment qualified individuals with significant disabilities on the same terms and conditions required with respect to the employment of individuals with disabilities under section 503 of the Act.

Yes

Section 6: Fiscal Control and Fund Accounting

6.1 All recipients of financial assistance under parts B and C of chapter 1 of title VII of the Act will comply with applicable EDGAR fiscal and accounting requirements and will adopt those fiscal control and fund accounting procedures as may be necessary to ensure the proper disbursement of and accounting for those funds.

Yes

Section 7: Recordkeeping, Access and Reporting

7.1 In addition to complying with applicable EDGAR recordkeeping requirements, all recipients of financial assistance under parts B and C of chapter 1 of title VII of the Act will maintain records that fully disclose and document:

- the amount and disposition by the recipient of that financial assistance;
- The total cost of the project or undertaking in connection with which the financial assistance is given or used;

- the amount of that portion of the cost of the project or undertaking supplied by other sources;
- compliance with the requirements of chapter 1 of title VII of the Act and Part 364 of the regulations; and
- other information that the Commissioner determines to be appropriate to facilitate an effective audit.

Yes

7.2 With respect to the records that are required by 45 CFR 1329, all recipients of financial assistance under parts B and C of chapter 1 of title VII of the Act will submit reports that the Commissioner determines to be appropriate.

Yes

7.3 All recipients of financial assistance under parts Band C of chapter I of title VII of the Act will provide access to the Commissioner and the Comptroller General, or any of their duly authorized representatives, to the records listed in 45 CFR 1329 for the purpose of conducting audits, examinations, and compliance reviews.

Yes

Section 8: Protection, Use and Release of Personal Information

8.1 Each service provider will adopt and implement policies and procedures to safeguard the confidentiality of all personal information, including photographs and lists of names in accordance with the requirements of 45 CFR 1329.

Yes

Section 9: Signatures

As the authorized signatories, we will sign, date and retain in the files of the state agency(ies) and the Statewide Independent Living Council the Part I: Assurances, 1-8, and the separate Certification of Lobbying forms ED-80-0013 (available in MS Word and PDF formats) for the state independent living program (Part B) and the centers for independent living program (Part C).


The effective date of this SPIL is October I, 2016.

9.1: Signature for SILC Chairperson

7

Name: Elver Ariza-Silva

Title: Co-Chairperson, SILC

Signed 

Date signed

9.2: Signature for DSE Director

Name: Darryl Evans

Title: Deputy Director, DDS/RSA

Signed

Date signed

9.3: Signature for Separate State Agency for Individuals Who Are Blind

Is there a Separate State Agency for Individuals Who Are Blind No

Name

Title

Signed No

Date signed

Part II: Narrative: Section 1 - Goals, Objectives and Activities

Section 1: Goals, Objectives and Activities

1.1 Goals and Mission

Describe the overall goals and mission of the State's IL programs and services. The SPIL must address the goals and mission of both the SILS and the CIL programs, including those of the State agency for individuals who are blind as they relate to the parts of the SPIL administered by that agency. .

Goal Name: Advocacy

Goal Description:

The DSE, the SILC, and the CIL, will collaboratively provide active support for the equal opportunity, self-determination, and self-respect for people living with disabilities ensuring they have the greatest possible degree of independence in the District of Columbia.

Goal Name: Education

Goal Description:

The DSE, the SILC, and the CIL will merge their efforts to ensure persons with disabilities in the District of Columbia are aware of the resources, services and benefits available for them to take next steps in education, training, community involvement and gainful employment among others. Likewise, "educational workshops" will be provided to private and public agencies in regards special needs of people with disabilities and how they benefit using their services.

Goal Name: Housing

Goal Description:

The CIL in collaboration with the DSE will identify Housing Services providers to work collaboratively and promote an easy understanding of local housing requirements for people with significant disabilities seeking for a place to live, those transitioning from institutions and wanting to be integrated in the community, and those who are homeless.

Goal Name: Outreach

Goal Description:

The DSE and SILC will work cooperatively with the CIL to ensure and expand the availability of high-quality person-centered IL services to individuals of all racial and ethnic backgrounds and disability groups while maintaining ongoing relationships for support with other agencies District-wide.

Goal Name: Organizational Development

Goal Description:

The DSE, SILC, and CIL in continued support will strengthen the agencies' organizational structure to provide an effective IL service delivery system for District residents with disabilities. The input of working together will lead to developed policy and incorporate best practice implementation on key initiatives that will streamline inter-agency operations in ways that ensure high-quality, accessible, person-centered, and widely available IL services.

Goal Name: Transition

Goal Description:

The CIL will provide meaningful and informative workshops in-site and on campus enabling youth with disabilities to be successful in school or training and in preparation for future employment. A wide variety of information such as access to Social Services and Benefits, and resources for employment will be available; but also the implementation and education to support and campaign to improve transition planning in general.

1.2 Objectives

1.2A. Specify the objectives to be achieved and the time frame for achieving them .

Goal(s) from section 1.1	Objective to be achieved	Time frame start date	Time frame end date
SILC Organizational Autonomy	Objective A/1: With the support of the CIL, DSE and MOTA, the SILC will initiate a search to fill the essential position of SILC Executive Director in accordance with the guidelines of 45 CFR 1329, and the District of Columbia's SILC membership and in accordance with the motion made at the public general meeting held on 11/21/2019.	01/01/2020	03/31/2020
Education Outreach Organizational Development	Objective I - The DSE representative on the Assistive Technology (AT) Advisory Committee and a SILC Advocacy Committee representative will attend all AT Advisory Committee Meetings in order to be aware of and promote the utilization of services available through the University Legal Service AT Programs. Annually, it will inform the community about these services through collaborative SILC planned outreach activities.	10/01/2017	09/30/2020
Outreach	Objective II - Collaboratively, the CIL, the SILC the SRC will continue to assist the DSE in implementation of planned programming resulting from the 2017 - 2019 Comprehensive Statewide Needs Assessment (CSNA). Ensure that the findings from CSNA continue to address un-served and underserved populations in the District of Columbia through DSE and DCCIL service deliver. Fostering independent living philosophy and quality services.	10/01/2017	09/30/2020

Education Outreach	Objective III - The SILC and CIL will raise awareness and advocate for outreach and education through participation of community stakeholders. Campaign includes keys to maintain health, wellness and safety in the community. The SILC advocates to the Mayor, on behalf of persons with disabilities, to ensure that persons with disabilities are included in all aspects of emergency preparedness planning, legislation and/or policy implementation in the District of Columbia	10/01/2017	09/30/2020
Education Organizational Development	Objective IV - The SILC, CIL and DSE and will work together to develop and distribute client satisfaction surveys to assess the views of people receiving independent living services in the District of Columbia. The SILC, CIL and DSE will review	10/01/2017	09/30/2020

	survey results to determine if revisions to service implementation and delivery are necessary.		
Advocacy Education Outreach Transition	Objective V - The SILC, with support from the DSE and the CIL will conduct annually a minimum of 4 quarterly general public meetings and 1 public hearing as mandated. The co-sponsored annual consumer forum and youth summit, public hearing and community outreach events serve to elicit public comments and recommendations toward successful SPIL implementation. The information derived from both public and private service providers will direct citywide IL services which are provided by the CIL, other Stakeholders and the DSE as well as establish guidelines for IL service monitoring and individual and systems advocacy by the SILC.	10/01/2017	09/30/2020
Advocacy Education Outreach	Objective VI - The SILC, with support from the CIL will re-establish, update and improve a website to include initiation and development of announcements for and about cross-disability activities which highlight local persons with disabilities (that achieve or promote the independent living philosophy).	10/01/2017	09/30/2020
Education Outreach	Objective VII - The DSE SILC and the CIL will create new outreach brochures for community distribution in various languages and accessible formats. The SILC will monitor and advise the DSE and CIL on the brochure creation to ensure they are written in person-centered language and that they effectively address the IL needs of District residents with disabilities within American with Disabilities Act (ADA).	10/01/2017	09/30/2020
Advocacy Outreach Transition	Objective VIII - The SILC and CIL will identify additional IL service providers, (particularly for independent living skills training) and ensure that there are DSE performance measures included in the Human Care Agreements that require providers to demonstrate understanding of the IL philosophy.	10/01/2017	09/30/2020
Organizational Development	Objective IX - The SILC in collaboration with the DSE and DCCIL will provide board member training opportunities to improve knowledge of the Independent Living Philosophy, Title VII Regulations and the 5 core independent living service objectives: information and referral, peer counseling, advocacy, transition and independent living skills training.	10/01/2017	09/30/2020

<p>Advocacy Transition</p>	<p>Objective X - The SILC and the CIL will serve as an expert advisory groups to the DSE, other District government and community agencies to achieve IL services by educating stakeholders about the citywide support system that ensures planning for independence across the lifespan. The SILC will advocate for city-wide implementation and education to support and campaign to improve transition planning for people who are on track for discharge from institutional or other restrictive settings to less restrictive settings including their natural home. The SILC will monitor development of such planning to ensure that it operates within person-centered thinking recommendations.</p>	<p>10/01/2017</p>	<p>09/30/2020</p>
<p>Advocacy Education Housing Transition</p>	<p>Objective XI - The CIL, in collaboration with the SILC, will develop a housing resource guide that would include the "how to's" in search of housing; teaching consumers to become their best advocates. SILC and CIL will partner with stakeholders to cosponsor a checklist that covers the A-Z in pursuit of available affordable and accessible housing for the persons with Disabilities in the District of Columbia.</p> <p>The SILC and CIL will advocate for improved housing opportunities for people with disabilities and provide testimony in reference to that before the Mayor and DC Council.</p>	<p>10/01/2017</p>	<p>09/30/2020</p>
<p>Education</p>	<p>Objective XII - The SILC and DSE will continue to support the CIL's computer literacy program for emerging populations with disabilities in the District, emphasizing basic keyboarding skills, understanding of Word, and the various search engines for research.</p>	<p>10/01/2017</p>	<p>09/30/2020</p>
<p>Advocacy Education Outreach Transition</p>	<p>Objective XIII - The DCCIL will provide education and peer support in the following areas:</p> <p>YES Peer Group</p> <p>Cross Disability Peer Group</p> <p>AHEAD (A Hispanic Empowerment and Diversity Group)</p> <p>The Anacostia Peer Group</p>	<p>10/01/2017</p>	<p>09/30/2020</p>

	<p>Traumatic Brain Injury Peer Group (ACIL)</p> <p>Deaf and Hard of Hearing Peer Group</p> <p>Women Who are Blind and Visually Impaired Peer Group</p> <p>Men Who are Blind and Visually Impaired Peer Group</p> <p>The Men's Cross-Disability Peer Group</p> <p>The Women's Cross-Disability Peer Group</p> <p>A Family "Benefits Impact" Peer Group</p> <p>Newly Employed (Empowering-Promoting-Independence-confidence) Peer Group</p> <p>Advocacy Peer Training Group</p> <p>DCCIL will continue to build partnerships with DCPS, DCPCS and community partners which will include but is not limited to outreach to create awareness about DCCIL services, and integrating DCCIL Youth Peer-Support Groups into DCPS and DCPCS.</p>		
<p>Organizational Development</p> <p>Outreach</p>	<p>Objective XVI - The SILC will continue to support the CIL and DSE's efforts to expand the number of locations providing direct service to consumers in their own neighborhoods. The goal is to increase the number of people receiving both YR and IL services. 2020, rather than referring people to the DCCIL and Columbia Lighthouse for services, the DSE will grant contract funds to CIL and CLB. These agencies will interview for eligibility and IL or YR service plan development, thereby moving people more seamlessly into services.</p>	10/01/2017	09/30/2020

1.2 Objectives

12 B Describe the steps planned regarding outreach to populations in the State that are unserved or underserved by programs under title VII, including minority groups and urban and rural populations.

- Identify the populations to be designated for targeted outreach efforts

The following populations have been designated for targeted outreach efforts: - DC Residents with Traumatic Brain Injuries (TBI) - Asians- Ethiopians - Latinos - DC Residents whose income falls below the federal poverty guidelines, as set by the Department of Health and Human Services. In May, 2017, San Diego State University conducted a Statewide Needs Assessment for the DSE. In this needs assessment, a number of groups were identified as unserved or underserved in the District. The SILC, DSE, and the CIL will ensure additional outreach to these groups. In the District, both Latinos and Asians were identified as underserved groups. In addition, the District has a large population of Ethiopians, who are not currently being served in numbers consistent with their number in the community.

- Identify the geographic areas (i.e., communities) in which the targeted populations reside

The CIL and DSE have established partnerships with other stakeholders throughout the District of Columbia providing specific offices for each of the eight Wards, to initiate service delivery. The SILC, DSE and CIL share results of reports that monitor and update referral numbers at each site to ensure that unserved and underserved consumers are provided the appropriate services by convenient locations. Current outreach efforts have been proven effective. Although the focus of this outreach is primarily providing intake for VR services, counselors can accept referrals for IL services as well, and the IL counselor is available, as needed to meet with clients in any of these outreach locations.

- Describe how the needs of individuals with significant disabilities from minority group backgrounds will be addressed

Additionally, the following initiatives will be undertaken in support of the identified priority populations:

Research by the DSE to identify additional vendors who are able to provide varied independent living skills training for all disability types. Collaborate with citywide service providers to promote additional peer counseling to include, but not limited to transition, asset development and housing referral services.

The SILC and the CIL will advocate and promote district government agencies' efforts in facilitating persons with disabilities' transition from institutions (e.g., nursing homes and intermediate care facilities). The SILC and CIL will also advise the DSE and legislators (DC Council) about compliance with the District's implementations of the Olmstead Plan and Waiver Programming that supports persons with disabilities housing priorities.

1.3 Financial Plan

Describe in sections 1.3A and 1.3B, below, the financial plan for the use of Federal and non-Federal funds to meet the SPIL objectives.

1.3A Financial Plan Tables

Complete the financial plan tables covering years 1, 2 and 3 of this SPIL. For each funding source, provide estimated dollar amounts anticipated for the applicable uses. The financial plan table should include only those funding sources and amounts that are intended to support one or more of the objectives identified in section 1.2 of the SPIL. To the extent possible, the tables and narratives must reflect the applicable financial information from centers for independent living.

Refer to the SPIL Instructions for additional information about completing the financial tables and narratives.

Year1 - 2017 Approximate funding amounts and uses

Sources	IL resource plan	IL services	General CIL operations	Other SPIL activities
Title VII Funds				
Title VII Funds Chapter I, Part B	76,150	181,850		47,000
Title VII Funds Chapter I, Part C			839,761	
Title VII Funds Chapter 2, OIB (only those provided by the OIB grantee to further a SPIL objective)				
Other Federal funds - Sec. 101(a)(18) of the Act (Innovation and Expansion)				
Other Federal funds - other				
Non-Federal funds - State funds		55,000		
Non-Federal funds - Other				
Total	76,150	236,850	839,761	47,000

Year 2 - 2018 Approximate funding amounts and uses

Sources	IL resource plan	IL services	General CIL operations	Other SPIL activities
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Title VII Funds				
Title VII Funds Chapter 1, Part B	65,150	199,850		40,000
Title VII Funds Chapter 1, Part C			839,761	
Title VII Funds Chapter 2, OIB (only those provided by the OIB grantee to further a SPIL objective)				
Other Federal funds - Sec. 101(a)(18) of the Act (Innovation and Expansion)				
Other Federal funds - other				
Non-Federal funds - State funds		55,000		
Non-Federal funds - Other				
Total	65,150	254,850	839,761	40,000

Year 3 - 2019 Approximate funding amounts and uses

Sources	SILC' resource plan	IL services	General CIL operations	Other SPIL activities
Title VII Funds				
Title VII Funds Chapter 1, Part B	65,150	210,200		30,000
Title VII Funds Chapter 1, Part C			947,003	10,000
Title VII Funds Chapter 2, 01B (only those provided by the 01B grantee to further a SPIL objective)				
Other Federal funds - Sec. 101(a)(18) of the Act (Innovation and Expansion)				

Other Federal funds - other				
Non-Federal funds - State funds		55,000		
Non-Federal funds - Other				
Total	65,150	265,200	947,003	40,000

Year 4 - 2020 Approximate funding amounts and uses complete as needed

Sources	IL resource plan	IL services	General IL operations	Other SPIL activities
Title VII Funds				
Title VII Funds Chapter 1, Part B	76,150	226,894		141,000
Title VII Funds Chapter 1, Part C			973,814	
Title VII Funds Chapter 2, OIB (only those provided by the OIB grantee to further a SPIL objective)				
Other Federal funds - Sec. 101(a)(18) of the Act (Innovation and Expansion)				
Other Federal funds - other				
Non-Federal funds - State funds		55,000		
Non-Federal funds - Other				
Total	76,150	281,894	973,814	141,000

1.3B Financial Plan Narratives - Complete as needed

13 B (1) Specify how the part B, part C and chapter 2 (Older Blind) funds, if applicable, will further the SPIL objectives.

For FY 2020, the sources of funds include Part B funds (\$226,894), local match in the amount of \$55,000 I; chapter 2 funds in the amount of \$0, plus local match in the amount of \$0 and part C funds in the amount of. The agency charges local match funds first, then carryover Part B and chapter 2, then current year Part B and chapter 2.

Part B Funding allocated to support the SILC Resource Plan is outlined in 5.1 below. The *Resource Plan for FY 2017 and 2018 is 67,750, and in 2019 it is 46,250 and for FY 2020 is 76,150. This anticipates some initial expenses for technical assistance to establish the SJLC website, with a reduced amount in the subsequent two years for website management.*

Outlined below are how Part B funds, chapter 2 funds and part C funds will be used to further each of the objectives identified above:

Objective A1- The SILC and the DSE will identify Part B funding as necessary hire/contract dedicated a SILC Executive Director and support staff, projected cost \$155,000.

Objective I - The DSE representative on the Assistive Technology Advisory Committee and a SILC Advocacy Committee representative will attend all advisory committee meetings...

A DSE representative and a SILC representative will serve on the AT advisory board. The cost associated with this is minimal, in that the DSE representatives salary costs associated with time spent on this activity will be charged to IL. These advisory committee meetings occur on a quarterly basis. The total direct costs for services provided by the DSE are outlined in Section 1.3B (2).

Objective II - 2017 - 2020 Comprehensive Statewide Needs Assessments

The SILC and SRC will coordinate in 2020 to facilitate the upcoming Comprehensive Statewide Needs Assessment (CSNA). The SILC anticipates a share of the cost estimated to be 10% of the total cost of the needs assessment which is estimated to be \$15,000 with that total (CSNA) cost being \$150,000. Projected 2020 cost indicated in Part B funds is referenced under "Other SPIL Activities."

Objective III - Campaign on maintaining safety in the community

The SILC will initiate development of safety in the community through a joint emergency preparedness education plan. The only funds required will be Part C salary related to CIL time spent on this objective.

Objective IV - Develop and distribute client satisfaction surveys...

The costs associated with this will be administrative costs charged to Part B, by the SILC's instruction to the DSE for staff time and postage needed to distribute and collect surveys, as well as costs charged to Part C for staff time for the CIL to collaborate on the surveys. SILC members and staff will accomplish this objective as part of their duties.

Objective V - Conduct annually a minimum of 4 quarterly general public meetings, 1 consumer forum, one youth summit, community exhibits and 1 public hearing...

The SILC meeting expenses are included in the Resource Plan, which uses Part B funds. The Consumer forum will use Part B and Part C funds to cover the cost of renting the space, providing lunch and doing outreach to advertise the event, identified above under Other SPIL activities. Other SPIL Activity includes a SILC General Year End Meeting/Public Hearing. The total cost of the forum will be approximately \$45,000, charged to Part B, and up to-10,000 charged to Part C. The cost for ASL interpreters and CART services for the summit/forum are included in the FY 2020 SILC resource plan because cost will be paid collaboratively between 3 co-sponsors representing SILC, CIL and DSE.

Objective VI - Re-establish, update and improve a website.

The 2020 SILC Resource Plan will require additional funds in order to complete its website; a reduced amount will be required to update linkages and maintain the site subsequently remaining year cost should be reduced.

Objective VII - New outreach brochures for community distribution.

The costs associated with developing, translating and producing updated SILC brochures will be charged to Part B funds; this is estimated to cost approximately \$7000 because they will be printed in several languages to address the needs of unserved and underserved populations of the District of Columbia.

Objective VIII - The SILC and CIL will assist the DSE to identify additional IL service providers.

There will be no costs associated with recruiting providers. However, the DSE will reserve \$10,000 from Part B and \$10,000 from Chapter 2 funds to identify additional providers of IL and ILOB service availability. Currently, the District relies entirely on the CIL, Columbia Lighthouse for the Blind and DSE staff to provide all independent living skills training.

Objective IX - Provide board member training opportunities to improve knowledge.

The cost associated SILC training and technical assistance is minimal and will not exceed \$1000. Total as most training is free for individuals and groups offered by Independent Living Research and Utilization, Department of Labor and ACL as guidelines for the collaborative relationship of the SILC, CIL and DSE entities.

Objective X - The SILC will advise the DSE and other District government and community agencies. .

Although mandated as autonomous, locally the SILC selects with Executive Offices of the Mayor of the District of Columbia in the vetting process of all SILC members. Each SILC member is finalized through the SILC and the Mayor's swearing-in Ceremony.

Objective XI - Develop a housing resource guide...

The CIL will use Part C funds to support this program.

Objective XII - CIL Computer Literacy Program...

The SILC and DSE will provide support, information and referral to the CIL's computer literacy program for emerging populations...

Objective XIII - Provide information and referral to established CIL peer education groups...

The SILC and DSE will provide support to the CIL's peer education and support groups

The DSE will provide \$60,000 from the Department on Disability Services Independent Living Part B funds and the Center for Independent Living will use \$77,340 Part C of its funding to pay CIL staff salaries to organize and host specific peer education support groups that coincide with CSNA unserved and underserved.

Objective XIV - DSE began efforts to expand the number of locations where it provides direct services...

The DSE will grant (under existing human care agreements) \$60,000 Chapter 2 funds to CLB and \$110,000 Chapter 2 funds to the DCCIL to provide independent living skills training (including eligibility, plan development and case management) on site to new clients at their community based facilities. The DSE (Department on Disability Services) will continue to provide services directly under Part B and Chapter 2. However, it will focus primarily on the provision of IL services, as part of vocational rehabilitation plans, charged to 110 funds; and will continue to provide services under Chapter 2 directly.

1.3B(2) Describe efforts to coordinate Federal and State funding for centers and IL services, including the amounts, sources and purposes of the funding to be coordinated.

The DSE provides IL services both directly by DSE staff and indirectly through contracts with private community based providers. These services are provided directly by the DSE which include an Assistive Technology (AT) Specialist, an Orientation and Mobility (O&M) Specialist and a VR counselor who provides all specialized Independent Living (IL) services. In FY 2020, the DSE will continue to grant funds to the two largest IL service providers (i.e., Columbia Lighthouse for the Blind and the DC Center for Independent Living).

This allows for expedited community service delivery by the District of Columbia's two largest providers and expedites program eligibility determination, IL plans or waivers completion, provides timely case management, quality IL skills training, and the execution of other core IL services as needed. People will move more quickly through the referral to services process. The SILC will assist the DSE, CIL and CLB to monitor the quality of services delivery and identify if service delivery revision is needed.

The DSE contract monitors all services provided through the use of Part B or Chapter 2 funds. The DSE also coordinates with the other stakeholders, for example the DC Office on Aging to provide services for example services to older persons who are blind, as well as older persons who are deaf and hard of hearing. All services provided by stakeholder community agencies utilizing IL funds, are done so with either a blanket purchase agreement or a human care agreement. In developing these agreements, the DC Office of Contracts and Procurements ensures that the contracted service is necessary, and not a duplicative of other available services. DSE and the CIL are both represented on the SILC. All entities work together to ensure the effective and efficient use of coordinated IL resources in the District.

During 2020, Part B funding will be utilized as follows with the DSE and stakeholder coordination a minimum of at least one of the five core services

Columbia Lighthouse for the Blind: IL skills, to include intake, eligibility, development of plan or waiver and case management Chapter 2 funds \$60,000; Part B funds - \$20,000.

DSE MOU with MLK DC Public Library Adaptive Services: NFB Newslines Support: \$17,300 in Part B funds. These funds support one part-time staff person at MLK Library, who does outreach to make people aware of this service and provides assistance with establishing the service at their home. The cost of the Newslines is paid for through the use of 110 funds, and is included in the state VR plan;

The DSE provides support for staff at three senior centers in the District to ensure the integration of services for people who are blind or deaf. Two senior centers provide services to people who are blind; one center provides services to people who are deaf. Additionally, the senior centers provide transportation, recreational activities, health promotion, socialization, self-advocacy, technology training, and ASL classes and daily lunch.

Additional independent living skills training is also provided to Senior Center participants by Columbia Lighthouse for the Blind (CLB), through its agreement with the DSE, funded by Chapter 2 funds. The funds transferred from the DSE to the DC Office on Aging total \$128,958 which includes \$39,478 in Part B funds and \$89,480 in Chapter 2 funds. The costs associated with the provision of IL skills training by CLB are included in the amount indicated above, which is transferred through a grant to CLB (i.e., \$60,000 Chapter 2 funds and \$ 20,000 Part B funds). The cost for transportation for two of the three centers is included in the funds transferred to DCOA; the cost for the third center is funded by the DSE, using Chapter 2 funds, with a

human care agreement and in cooperation with the DCCIL and other private contractors at a cost of \$30,000.

1.38(3) Describe any in-kind resources including plant, equipment or services to be provided in support of the SILC resource plan, IL services, general CIL operations and/or other SPIL objectives.

The DSE provides office space, and a loan of current computer equipment, District Government website availability, all office equipment including desks, chairs, desk top telephone and stationary desktop computers to the SILC staff person(s) and chair. Executive SILC Board Members are able to use this equipment as necessary as in-kind support by acquiring advance permission from the Chair and SILC paid staff person.

The DSE provides and distributes funding to the appropriate source based on the agreed upon SILC annual resource plan.

The DSE provides payment to non-government staff whose duties are determined by the SILC Chair and membership. Payment transactions are completed through a third party office staffing company on behalf of the SILC and in compliance and as requested through the annual resource plan.

The DSE promotes the SILC's annual membership training through support of the following: SILC Role and Responsibility; SPIL Information Gathering; SILC Financial Responsibility and Resource Planning. When possible it is provided as an annual in-kind DSE expense.

The DSE, SILC and CIL will co-sponsor funding and coordinate annual planning, with District of Columbia city wide stakeholders to present the annual Youth Summit/Consumer Forum. The information from this yearly event will assist in identifying additional unserved and underserved populations that require direct service delivery.

1.3B(4) Provide any additional information about the financial plan, as appropriate.

N/A

1.4 Compatibility with Chapter 1 of Title VII and the CIL Work Plans

1.4A Describe how the SPIL objectives are consistent with and further the purpose of chapter 1 of title VII of the Act as stated in section 701 of the Act and 45 CFR 1329.

Provide for independent living services to persons with severe and persistent cross disabilities, by addressing the needs of un-served and underserved persons with disabilities within the Latino, and other multicultural populations of the District of Columbia i.e. Asian/Pacific Islander, Ethiopian.

Provide counseling, guidance, information and referral, and self-advocacy training utilizing effective evaluation assessment tools which will lead to heightened consumer empowerment.

Conduct IL training, housing modification requests, physical and or mental restoration, therapeutic treatment, transportation, reader and/or ASL sign language interpreter accessibility, assistive aids and devices, transition training and other services related to enhancing and promoting the philosophy of Independent Living.

14 B Describe how, in developing the SPIL objectives, the DSE and the SILC considered and incorporated, where appropriate, the priorities and objectives established by centers for independent living under section 725(c)(4) of the Act.

The SILC worked closely with the CIL in developing SPIL objectives, the DSE provided support. The CIL Director is a voting SILC Board Member. In addition, at least two CIL employees attend each SILC General meeting; also a member of the CIL is a member of the SILC Executive Committee - in her personal capacity. The DSE, SILC and CIL met frequently to develop goals and objectives for this SPIL, taking into account established local and federal priorities.

15 Cooperation, Coordination, and Working Relationships Among Various Entities

Describe the steps that will be taken to maximize the cooperation, coordination and working relationships among the SILS program, the SILC, and centers; the DSE, other State agencies represented on the SILC and other councils that address the needs of specific disability populations and issues; and other public and private entities determined to be appropriate by the SILC. The description must identify the entities with which the DSE and the SILC will cooperate and coordinate.

Coordination of activities between the SILC, the CIL and the DSE increased by meeting bi-monthly and establishing working committees to focus on SPIL goals and objectives. In FY 2016, the Mayor's Office of Talent and Appointments changed the vetting process to expedite the number of new SILC members processed per year. However, the SILC recruitment of additional members, particularly community members with disabilities, who are not employed by either the CIL or the state agency is measured.

The SILC requires members who are District of Columbia Residents that have the time to devote to accomplishing the goals of the SILC. There is currently a small core of dedicated members who accomplish the primary work of the SPIL. The SILC continuously works with MOTA in order to have new members appointed, once they have been identified but the SILC has found difficulty in complying with the current 22 member Board and hopes to reduce the number of members needed to fully comply with SILC membership requirements.

The SILC will work with the CIL and its Board to redefine strategies, curriculum and communication regarding persons with disabilities and the ever-pressing affordable and accessible housing issues via meetings, brown bag lunch forums, neighborhood community meetings and conferences.

The DC SILC worked with the DSE and the State Rehabilitation Council in the development of the scope of work for the Comprehensive Statewide Needs Assessment for 2017. The SILC ensured that the scope of work included identification of local communities with un-served or underserved. Service provision of independent living services was reviewed.

The DCSILC will work with the SRC to establish a "feedback loop" for the RSA from the community so that RSA is kept abreast of community suggestions and concerns, and includes the community members when developing solutions.

The DCSILC and the CIL will advocate for the full inclusion of persons with disabilities in city-wide evacuation emergency planning for the District of Columbia.

With the passing of the Disability Protection Rights Act of 2006, which established the Office of Disability Rights, the SILC and CIL assist in planning and implementation of the Olmstead Act as knowledgeable stakeholders advocating on behalf of DC persons with disabilities to ensure full inclusion in the housing market.

The SILC and CIL will continue to advocate with community residents regarding transportation improvements and compliance with the American with Disabilities Act, Title VI. SILC and CIL members work with numerous stakeholders such as Metropolitan Washington Council of Governments - Access for all Committee and Transportation Policy Board; The Washington Metropolitan Area Transit Authority (WMATA) -Accessibility Advisory Committee (AAC) and the DC Department of For-Hire-Vehicles. DC Transport same day Para -Transit type transportation by accessible taxi cabs and is contracted through the District of Columbia Government. Providing copayments with persons with disabilities that utilize the services.

Promote public input of fully accessible taxicabs for DC, MD and Virginia. Same Day Washington Metropolitan Area Transit Authority's accessible taxi cab transportation for Prince Georges County and Montgomery County is contracted through WMATA or the Local Counties which are currently provided by Regency Cab or Silver Cab. All same day Taxi services are subsidized so as not to be a burden to residents with severe disabilities.

Provide information and referral services about DSE, DCSILC and DCCIL and available independent living services to persons with disabilities at community exhibits providing outreach, education and referral services at community events.

Partner with other community agencies and stakeholders to promote additional transition to work and/or independent living activities for youth with disabilities.

The SILC, CIL and the Department on Disability Services (DSE) will continue to work with established partners successfully as follows: DC Housing Authority, DC Housing Finance Agency, DC Housing and Community Development, National Council on Independent Living, DC Share (a DCCIL expansion partner), University Legal Services - Housing and Advocacy Unit, Washington Metropolitan Area Transit Authority, and Council of Governments (Transportation Division), Office of Human Rights - specifically the Language Access Coalition,

Office of Latino Affairs, Office of Asian and Pacific Islander Affairs and the DC Board of Elections to promote accessible voting processes to expedite information, referral and advocacy on behalf of person with disabilities.

The SILC has bi-monthly public meetings throughout the year. The DSE has a Quality Assurance and Compliance Unit with monitors on staff, who make scheduled and unscheduled visits to IL service providers to facilitate a positive outcome for clients.

The DSE maintains a cross referral system with the CIL and One Stop Centers in the District. The Department of Employment Services One Stop Centers (American Jobs Centers) personnel are trained to identify persons with significant disabilities who may benefit from vocational Rehabilitation (VR) or independent living (IL) services.

Satisfaction and assessment surveys are conducted regularly; information gathered from these surveys serves to close any gaps in services that are identified. If disparities are recognized in any of the programs areas, subsequent objectives and specific goals are developed, implemented and services provided.

1.6 Coordination of Services

Describe how IL services funded under chapter 1 of title VII of the Act will be coordinated with and complement other services to avoid unnecessary duplication with other Federal, State, and local programs, including the OIB program authorized by chapter 2 of title VII of the Act, that provide IL- or YR-related services.

The DSE will actively coordinate with the CIL to alleviate replication of program services to IL, Independent Living Older Blind (ILOB) and VR consumers in the following areas;

- o special education : The DSE has specialized counseling units that work closely with DC Public Schools and DC Public Charter Schools to provide pre-employment transition services to students with disabilities, and to ensure that students are referred for vocational rehabilitation, independent living and developmental disability support services, as appropriate. The CIL coordinates with DCPS, DCPCS and the DSE to provide peer mentoring to transition aged youth. These services are provided both in schools and at the CIL or the DSE offices.

- o vocational education: The CIL has developed a computer literacy program for emerging populations with disabilities in the District that emphasizes basic keyboarding skills, understanding of WORD, and the various search engines for research. Referred clients attend sessions free of charge as necessary.

- o developmental disabilities services The Developmental Disabilities Administration (DDA) is an administration under the Department on Disability Services (DSE) along with the Rehabilitation Services Administration. Therefore, interagency consumer referrals for VR and IL services are regularly exchanged between the two administrations. In addition, the Department on Disability Services (DSE) has a Memorandum of Agreement with the Child and Family

Services Agency that specifically identifies the process for referral and transition from the foster care system to the DDA or IL or YR systems.

o public health : The DSE IL specialist refers IL clients as appropriate, consumers to CIL nutrition classes for people with disabilities.

o mental health: The Department of Behavioral Health, DSE have collaborated with the CIL, and have developed a support group for Families with Traumatic Brain Injury (TBI). The DSE is part of the Human Services cluster of agencies, as is the Department of Behavioral Health. The coordination occurs at the Deputy Mayor's level to ensure that necessary coordination of services between human service agencies occurs.

o The DCCIL has developed a number of peer support groups, including:

YES Peer Group

Cross Disability Peer Group

AHEAD (A Hispanic Empowerment and Diversity Group)

The Anacostia Peer Group

TBI Peer Group (ACIL)

Deaf and Hard of Hearing Peer Group

Women who are Blind and Visually Impaired Peer Group

Men who are Blind and Visually Impaired Peer Group

The Men's Cross-Disability Peer Group

The Women's Cross-Disability Peer Group

A Family "Benefits Impact" Peer Group

EPIC (Empowering-Promoting- Independence-Confidence) Peer Group

Advocacy Peer Groups

The CIL will continue to build partnerships with DCPS, DCPCS and community partners which will include but is not limited to outreach to create awareness about CIL services, and integrating the CIL's Youth Peer-Support Groups at DC Public Schools and DC Public Charter Schools.

o housing: The CIL has organized a peer housing advocacy group to speak to the issues around the lack of affordable and accessible housing in the District.

o transportation: The DSE coordinates and contracts with the CIL to utilize their transportation services in assisting IL and ILOB consumers on an individual case basis.

o veterans services: The CIL and the SILC partner and participate in cross disability community meetings, boards and commissions that promote empowerment, independence, and self-sufficiency through independent living services availability. The DC Office of Veterans Affairs is a new peer group that began through collaboration with the DSE.

o programs under XVIII of the Social Security Act - In providing IL services, a counselor first conducts an assessment and then gathers information from the client regarding types of insurance he or she receives or may be eligible for. The IL counselor considers all federal and state programs that may be used to support the individual (e.g., Medicaid, Medicare) before utilizing Part B IL program funding.

1.7 Independent Living Services for Individuals who are Older Blind

Describe how the DSE seeks to incorporate into, and describe in, the State plan any new methods or approaches for the provision of IL services to older individuals who are blind that are developed under the Older Individuals who are Blind program and that the DSE determines to be effective.

The DSE works with two community partners, Columbia Lighthouse for the Blind (CLB) and the Prevention of Blindness, as well as coordinating with the DC Office on Aging, in providing services to older persons who are blind. The DSE also directly provides some services, including orientation and mobility training, AT assessments and assistance with using AT equipment. The DSE has a VR Specialist who works with older persons who are blind. Services for these older blind individuals is provided through ILOB.. This VR Specialists refers persons for assessment to determine eligibility for services; she then develops an IL plan with the individual, and identifies appropriate services, either at the DSE or in the community. In addition, the DSE assists persons in purchasing necessary AT equipment.

Part II: Narrative: Section 2 - Scope, Extent, and Arrangements of Services

2.1 Scope and Extent

2.1A Check the appropriate boxes in the SPIL Instrument table indicating the types of IL services to be provided to meet the objectives identified in section 1.2 of this SPIL, and whether the services will be provided by the CILs or by the DSE (directly and/or through contract or grant).

Table 2.1A: Independent living services	Provided by then E (directly)	Provided the DSE (through contract and/or grant)	Provided by the ILs (Not through D¹ contract / grants)
Core Independent Living Services - Information and referral	Yes	No	Yes
Core Independent Living Services - IL skills training	Yes	Yes	Yes
Core Independent Living Services - Peer counseling	No	No	Yes
Core Independent Living Services - Individual and systems advocacy	No	No	Yes
Counseling services , including psychological, psychotherapeutic, and related services	No	Yes	No
Services related to securing housing or shelter, including services related to community group living, and supportive of the purposes of this Act and of the titles of this Act , and adaptive housing services (including appropriate accommodations to and modifications of any space used to serve, or occupied by, individuals with significant disabilities)	No	No	No
Rehabilitation technology	Yes	Yes	No
Mobility training	Yes	Yes	Yes
Services and training for individuals with cognitive and sensory disabilities , including life skills training, and interpreter and reader services	Yes	Yes	Yes

Personal assistance services, including attendant care and the training of personnel providing such services	No	Yes	No
Surveys, directories and other activities to identify appropriate housing, recreation, accessible transportation and other support services	Yes	No	Yes
Consumer information programs on rehabilitation and IL services available under this Act, especially for minorities and other individuals with disabilities who have traditionally been unserved or underserved by programs under this Act	Yes	No	Yes
Education and training necessary for living in the community and participating in community activities	No	No	Yes
Supported living	No	No	No
Transportation, including referral and assistance for such transportation	No	Yes	Yes
Physical rehabilitation	No	No	No
Therapeutic treatment	No	No	No
Provision of needed prostheses and other appliances and devices	No	No	No
Individual and group social and recreational services	No	Yes	No
Training to develop skills specifically designed for youths who are individuals with significant disabilities to promote self-awareness and esteem, develop advocacy and self-empowerment skills, and explore career options	No	Yes	Yes
Services for children with significant disabilities	Yes	Yes	Yes
Services under other Federal, State, or local programs designed to provide resources, training, counseling, or other assistance of substantial benefit in enhancing the independence, productivity, and quality of life of individuals with significant disabilities	Yes	Yes	Yes

Appropriate preventive services to decrease the need of individuals with significant disabilities for similar services in the future	No	No	Yes
Community awareness programs to enhance the understanding and integration into society of individuals with disabilities	Yes	No	Yes
Other necessary services not inconsistent with the Act	Yes	Yes	Yes

2.1B Describe any service provision priorities, including types of services or populations, established for meeting the SPIL objectives identified in section 1.2.

The CIL and DSE, with advice and input from the DC SILC and as informed by the recently-completed, independently-conducted Comprehensive Statewide Needs Assessment for VR Services, have identified the following priority populations needing IL services in the District:

- Residents of the Anacostia region of Southeast DC
- DC Residents with Traumatic Brain Injuries (TBI)
- Asians
- Ethiopians
- Latinos
- DC Residents whose income falls below the federal poverty guidelines, as set by the Department of Health and Human Services.

The DSE and CIL will undertake the following initiatives in support of these priority populations:

- Research to identify additional vendors who are able to provide varied independent living skills training for all disability types. Collaborate with citywide service providers to promote additional peer counseling groups to include, but are not limited to transition, asset development and housing services.
- The DSE will explore the feasibility of sharing the language line with the SILC and the CIL.

The SILC will advise District government agencies efforts in facilitating PWDs transition from institutions (e.g., nursing homes and intermediate care facilities) and will advise DSU on its compliance with the Districts implementation of its Olmstead Plan.

The SILC will advise the DSE, CIL, The Department of Behavioral Health (DBH), Department of Health Care Finance and local medical community outreach organization in the latter entities provision of health education to individuals with disabilities who have co-occurring chronic illnesses (e.g., diabetes, heart disease, HIV) to promote healthy living and prevent disease progression.

2.1 C If the State allows service providers to charge consumers for the cost of services or to consider the ability of individual consumers to pay for the cost of IL services, specify the types of IL services for which costs may be charged and for which a financial need test may be applied, and describe how the State will ensure that:

- Any consideration of financial need is applied uniformly so that all individuals who are eligible for IL services are treated equally; and
- Written policies and consumer documentation required by 34 CFR 364.59(d) will be kept by the service provider.

Indicate N/A if not applicable.

The DSE purchases services for the client. However, where possible, comparable benefits are used such as, Medicare, Medicaid or other local medical insurance. For clients using Medicare or Medicaid, or receiving SSI or SSDI, no financial needs test applies. The DSE does apply financial participation rules consistent with 29 DCMR 124.

2.2 Any agreements for State-Provided Services

2.2A If the DSE will provide any of the IL services identified in section 2.1A through grants or contractual arrangements with third parties, describe such arrangements.

The DSE, through Blanket Purchase Agreements, Human Care Agreements, Memoranda of Understanding and Grants utilizes resources from public and private agencies to provide the needed IL five core services for DCRSA clients. DCRSA works closely with the following agencies.

The D.C. Center for Independent Living will provide cross disability IL services in peer counseling (including for transition age youth), IL skills training and advocacy training.

Deaf Reach provides the peer support for VR and IL clients who are deaf and hard of hearing.

DDS/RSA has an MOU with the Office on Aging to provide independent living services, lunch, transportation specialized AT and communication supports that will enhance the clients level of participation in community living, advocacy and peer support activities for older deaf and hard of hearing persons at a Senior Day Center who are 60 years of age and older.

The Columbia Lighthouse provides blind-specific five core services for independent living in addition to; case management services, orientation and mobility services to blind and visually

impaired persons who may also have other disabling conditions across the life span, including infant and toddlers, youth in transition, working age adults, and to seniors 55 years of age and older.

The DSE has an MOU with DC Public Libraries to pay for the individual who does the live channel for the Newline; and provides information when consumers call with questions about information provided in the Newline. The cost of this MOU is \$17,000 per year.

2.2B If the State contracts with or awards a grant to a center for the general operation of the center, describe how the State will ensure that the determination of an individual's eligibility for services from that center shall be delegated to the center.

N/A

Part II: Narrative: Section 3 - Design for the Statewide Network of Centers

3.1 Existing Network

Provide an overview of the existing network of centers, including non-Part C-funded centers that comply with the standards and assurances in section 725 (b) and (c) of the Act, and the geographic areas and populations currently served by the centers.

The District of Columbia, DHHS/ACL and DDS recognizes one Center for Independent Living despite other CIL staff located throughout different sectors of the city with and without other service provider stakeholders.

Currently, Mr. Richard A. Simms occupies the one District of Columbia Executive Director position. All other CIL are supervised and paid by him.

However, several years ago the CIL Director had requested that another of its fully staffed locations within the District of Columbia be recognized as a separate independent center as well. However, the then USDE/RSA which provided oversight, responded that that location did not fit the criteria needed to be considered another CIL.

Subsequently, locations that are not physically shared by the one Executive Director are referred to as satellite locations.

The one DC CIL is also a registered 501 C3 facility and funding received supports staff and volunteers that carry out the functions of the CIL although they may be co-located at other service provider facilities.

District of Columbia Center for Independent Living, Inc. 90IL016102 o Funding Source: IL Part C

o Geographic Area Served: DCCIL & the NW satellite serves the NW, NE, SW & parts of the SE sector of the city

o Priority Population: All ages, all disabilities in the District of Columbia

- District of Columbia Center for Independent Living, Inc. 90IL019302

o Funding Source: IL Part C

32

o Geographic Area Served: ACIL serves the Anacostia region of SE

o Priority Population: Traumatic brain injured & all other ages and disabilities in the District of Columbia

DCCIL has three locations:

- The Main located at 1400 Florida Avenue, NE, Suite 3; Washington, DC 20002

- The Anacostia Center Interim Site - Temporary Location at 100 M Street, SE, Suite 664, Washington, DC 20003

- The NW Satellite@ GWUL located at 2901 14th Street, NW, Ground Floor, Washington, DC 20009

3.2 Expansion of Network

Describe the design for the further expansion of the network, including identification of the unserved and underserved areas in the State and the order of priority for serving these areas as additional funding becomes available (beyond the required cost-of-living increase).

The DCCIL, in collaboration with the SILC and DSE, established the need to identify an additional office located in NW to serve increasingly unserved and underserved multicultural and other emerging populations with disabilities in that city sector.

The current CSNA continued to identify specific needs to provide more outreach in providing VR and IL services to the Latino population in the District. The Northwest office shared with the Greater Washington Urban League co-supported by the DCCIL Part C funds and 501 C-3 funding. Additional funding from DDS contracts for miscellaneous short term contracts to provide independent living skills training. The continued existence and support identified in the previous SPIL will only continue if the DCCIL collaborates and plans with the other IL stakeholders like DDS.

DCCIL recognizes underserved and un-served boundaries with West to 16th street, to North of Military road/Missouri Avenue and East to North Capitol to South of H street.

The concentration of Hispanic, Ethiopians, Caribbean Islanders, Africans who live in part of Ward I and Ward 2, also DCCIL recognizes their presence in North of Riggs road to West of North Capitol to East of Eastern Avenue; these areas cover Wards 4, 5 and 6.

Both CILs combined cover the entire District of Columbia.

The prior SPIL had identified an area of the District, which had a high concentration of Hispanics as an area that was underserved. Based on this, the CIL identified and partnered with an established stakeholder (GWUL) in the NW office location. The finding that this group was underserved continues to be an issue, consistent with the findings in the 2017 CSNA.

Officially the entire District is covered under the two current grants, but the NW sector of the city is underserved.

Part C funding above COLA will be used to maintain all current locations including the NW sector location; the percentage of additional funds should be allocated proportionately.

If the current DCCIL grant were terminated, we would recommend that there be one Main/DCCIL grant to cover the entire District of Columbia and establish other community partnered locations identified as critical service areas to meet the needs of minorities and other emerging populations with disabilities throughout the District of Columbia.

3.3 Section 723 States Only

3.3A If the State follows an order of priorities for allocating funds among centers within a State that is different from what is outlined in 34 CFR 366.22, describe the alternate order of priority that the DSU director and the SILC chair have agreed upon. Indicate N/A if not applicable.

n/a

3.3B Describe how the State policies, practices and procedures governing the awarding of grants to centers and the oversight of these centers are consistent with 34 CFR 366.37 and 366.38.

n/a

Part II: Narrative: Section 4 - Designated State Unit (DSU)

4.1 Administrative Support Services

4.1A Describe the administrative support services to be provided by the DSU for the SILS (Part B) program and, if the State is a Section 723 State, for the CIL (Part C) program. Refer to the SPIL Instructions for additional information about administrative support services.

The SILC currently has one staff support person. She is located at the DSE. The DSE provides the office space, desk, chair, computer and telephone, as well as phone and internet service, as in-kind support. The staff person answers directly to the Chairperson of the SILC.

4. IL Describe other DSU arrangements for the administration of the IL program, if any.

The IL Program at the DSE is located within the Blind Services Division. Although IL services may be provided by any one of the thirty eight VR counselors in the DSE, there are staff specifically dedicated to provision of IL and ILOB services, as well as VR services to persons who are blind or visually impaired, in the Blind Services Division.

The DDS Administrator of the Blind Services Division is responsible for the administrative oversight of the IL program. The Blind Services Division will have the following employees during the 2017-2020 period of this SPIL: one AT specialist, one orientation and mobility specialist, one blind rehabilitation specialist, one IL/ILOB Specialist (CRC), two VR Specialists, one rehabilitation assistant, one clerical assistant, and the Administrator of Blind Services.

Additionally, DDS has established a comprehensive Human Care Agreement format that must address the five core IL service components for all community providers with DDS contracts that provide IL services to consumers. External reviews through the SILC and DDS Office of Quality Assurance and Compliance are conducted quarterly on all IL HCA providers to ensure that full compliance and client satisfaction with services being provided is well documented.

Part II: Narrative: Section 5 - Statewide Independent Living Council (SILC)

5.1 Resource plan

5.1 A Describe the resource plan prepared by the SILC in conjunction with the DSU for the provision of resources, including staff and personnel, made available under parts B and C of chapter 1 of title VII, section 101(a)(18) of the Act, and from other public and private sources that may be necessary to carry out the functions of the SILC identified in section 705(c). The description must address the three years of this SPIL.

- Refer to the SPIL Instructions for more information about completing this section.

For more information click the icon.

The SILC will attempt to establish a legal entity into which funds can be transferred from the DSE to support to the resource plan. The SILC and CIL will identify an independent financial agent to which the DSE may forward annual approved 2020 SILC Resource Plan funding by purchase order or contract. This year the SILC will have the following expenses, to be supported by the 2020 resource plan:

155,000 SILC Staff/Executive Director and Clerical Staff Support

150 NCIL Organizational Dues - Annual

500 local travel

1,000 SILC relocation

2,200 meeting expenses (this includes a stipend to attend SILC meetings, for members who are not employed)

600 NCIL Conference Registration (4 participants)

5,000 Interpreter Services and CART services

1,500 SILC Training

2,000 On-going cost of maintaining website

5,000 SILC Congress (2 attendees plus cost for PCA services)

In addition, in this fourth year SPIL, the SILC will have the following one-time 2020 expenses:

15,000 IT (includes set-up consulting to develop the SILC website, software and initial hardware)

5,000 Equipment (Lap tops for SILC Executive Board) Purchase 6 each

26,000 2020 Annual co-sponsorship of Consumer Forum/Youth Summit

5.1 B Describe how the following SILC resource plan requirements will be addressed.

- The SILC's responsibility for the proper expenditure of funds and use of resources that it receives under the resource plan.

The vote to identify and employ a SILC Executive Director is paramount to fully establishing organizational autonomy in compliance with 45 CFR 1329. A SILC Executive Director will provide continuity to the organization. Currently, all SILC members are term appointees approved by the Mayor of the District of Columbia. Further the Mayor's Office of Talent (MOTA) and appointments has assigned the Department on Disability Services (DDS) oversight over the Statewide Independent Living Council (SILC) which is not the intent of current updated legislation under WIOA dated July 14, 2014.

The SILC currently has no structure in place that allows it to independently manage the funds in the resource plan. Therefore, all SILC funds are currently managed by the District of Columbia's Office of the Chief Financial Officer, within the District government, administered by the DSE.

The Department on Disability Services (DDS) as the SILC selected designated State Entity (DSE). Currently, the DSE pays and distributes all Resource Plan and IL contract funding. The one SILC staff person Administrative Assistant is paid through a contract with a temporary agency. That 3rd party temporary agency disburses the salary without benefits for an additional fee and charges to the SILC. The DSE issues payment, either to [individual](#) SILC members, as reimbursement for expenditures or directly to providers (e.g., cost of travel or lodging for conferences) on a case by case basis.

- Non-inclusion of conditions or requirements in the SILC resource plan that may compromise the independence of the SILC.

n/a

- Reliance, to the maximum extent possible, on the use of resources in existence during the period of implementation of the State plan. The DSE provides in-kind resources but when resources are no longer necessary the ownership reverts back to the DSE property.

n/a

5.2 Establishment and Placement

Describe how the establishment and placement of the SILC ensures its independence with respect to the DSU and all other State agencies. Refer to the SPIL Instructions for more information about completing this section.

The SILC was established in the District of Columbia by Mayors Order 2010-105 as an Independent Commission. This was in compliance with 34 CFR 364.21, and Section 795 of the Rehabilitation Act. Although the SILC staff person works at and is located at the DSE the office space is assigned as an in-kind support from the DSE to the SILC. Equipment use was provided as in-kind support by the DSE. SILC employee(s) is supervised directly by the SILC Chairperson and members of the SILC Executive Staff.

The SILC will continue to work with the Mayor's Office of Talent and Appointments (MOTA) to develop and implement new Mayor's Orders for newly vetted Statewide Independent Living Council appointments

to comply³⁷ with current legislation indicated by Title 45 Part 1329 Code of Federal Regulations. This federal legislation recognizes the SILC as an autonomous entity promotes the independent living philosophy of “Nothing for us without us”.

The requested 2020 SPIL Amendment will provide additional opportunity for SILC autonomy as required for compliance.

The current DSE has approved the 2020 Resource Plan which outlines the necessary steps to employ a SILC Executive Director and maintain employment of the SILC Administrative Assistant. The SILC will establish a continuum of outreach and recruitment of eligible SILC member availability for vetting by scheduling (with 2 permanent staff persons) community outreach activities may take place several times a month.

Additionally, the DSE, CIL and MOTA representatives have agreed to work collaboratively to expedite:

- A funding increase to the 2020 Resource Plan for SILC employees and IT Website reestablishment
- Assist the SILC in the implementation of a direct payment method of funding received from the DDS/DSE
- Assist in the development of updated SILC member duties and responsibility to comply with DHHS/ACL Guidelines.
- Expedite SILC member vetting and appointment processing time frame.
- Evaluate possible relocation of SILC
- Participate in more community events with a get to know us campaign
- Promote the distinction of the DSE, CIL and SILC

5.3 Appointment and Composition

Describe the process used by the State to appoint members to the SILC who meet the composition requirements in section 705(b). Refer to the SPIL Instructions for more information about completing this section.

Nominations for membership on the SILC are made to MOTA which now oversees the once District of Columbia Office of Boards and Commissions. Appointments to the SILC are vetted by MOTA and finalized by the Mayor of the District of Columbia. The Chairperson of the SILC is elected by the members of the SILC. The SILC has established committees and officers, including an executive committee. All officers were elected by the membership of the SILC in accordance with established by-laws. Committee chairs are appointed by the SILC Chairperson and approved by the Executive Committee.

5.4 Staffing

Describe how the following SILC staffing requirements will be met.

- SILC supervision and evaluation is consistent with State law which is undergoing revision to comply with the Rehabilitation Act as Reauthorized; WIOA as approved July 2014; DHHS/ACL guidelines; the Code of Federal Regulations (CFR) 45 Part 1329. However, guidelines that govern District of Columbia Open Government regulations for Boards and Commissions, and District Government Contracts and Procurement Rules and Regulations for funding disbursement.
- SILC supervision and evaluation, consistent with State law, of its staff and other personnel as may be necessary to carry out its functions.
- The SILC currently has one staff person, an Administrative assistant. This person works out of an office located at the DSE. The DSE provides office space, equipment, including desk, chair, computer and telephone. However, the SILC chairperson is responsible for the direct supervision of this employee. Although located at the DSU, the employee works exclusively for the SILC.
- Non-assignment of duties to SILC staff and other personnel made available by the DSE, or any other State agency or office that would create a conflict of interest while assisting the SILC in carrying out its duties.
 - Non-assignment of duties to SILC staff and other personnel made available by the DSE or any other State agency or office that would create a conflict of interest while assisting the SILC in carrying out its duties.
- As indicated above, although the DSE provides office space to the SILC staff person, she answers to the SILC Chairperson. Because of the current legal situation of the SILC having no mechanism to receive direct funds, the payment to the temporary agency supports the staff person is disbursed and payment is completed by the DSE.
- The SILC will establish an agreement with the Quality Trust for People with Disabilities to act as fiscal agent, until the SILC is able to establish a separate 501(c)(3) to receive resource funds directly for the SILC. Currently, the Director of the DSE signs the time approval for the staff person each week. Although the SILC staff person works in office space at the DSU, provided as in-kind support, she is supervised by the SILC Chairperson, and has no responsibilities or duties within the DSE.

Part II: Narrative: Section 6 - Service Provider Requirements

Describe how the following service provider requirements will be met:

6.1 Staffing

- Inclusion of personnel who are specialists in the development and provision of IL services and in the development and support of centers.

Inclusion of personnel who are specialists in the development and provision of IL services and in the development and support of centers.

All DSE staff has been trained in the IL philosophy and in the provision of IL services. All VR counselors have a Master's Degree in rehabilitation counseling or another counseling field. There are 42 VR counselors in the VR Division; all VR counselors accept IL referrals and have been trained in the provision of IL services. The DSE has one IL counselor devoted exclusively to providing IL services. This person is a certified rehabilitation counselor, with a Master's Degree in Rehabilitation Counseling. Each Quarter during a unit staffing meetings with counselors and the supervisor of that unit or during monthly meetings held agency wide. All Hands Meeting, special speakers and experts in the field of independent living, rehabilitation and advocacy related services will be scheduled to present to the staff regarding the impact of at least one or on how all five core IL services authorized under Title VII of the Rehabilitation Act and changes to transition services in compliance with WIOA and the impact of VR outcomes for clients with significant disabilities.

Particular attention is paid to transition age youth who are leaving high school and wish to live independently in the community. The evaluation of transition aged youth is important as they have been identified as at risk in the Comprehensive Statewide Needs Assessment (CSNA) as unserved and underserved. Opportunities are available for several VR counselors and Transition Specialist to take part in the planning and development of the SILC, CIL and DSE co-sponsored Annual Youth Summit/Consumer Forum as a training opportunity for citywide stakeholder and clients. The Annual National Council on Independent Living Conference also provides information and training to VR, Transition, and Independent Living Counselors. This conference is held in Washington, DC.

All contracted service providers for the provision of services to IL clients, must meet state qualifications as outlined in the Human Care Agreement contract. The DSE only contracts with providers that are able to meet these qualifications. Once the Human Care Agreement is established, the DSE has external monitors who visit the agencies quarterly to ensure continued compliance with these requirements.

As described above, the District is very progressive in providing services to limited English proficient speakers and non-English proficient speakers, as mandated by the DC Language Access Act. In addition, persons who are blind are provided information in their choice of format - Braille, audio tape, computer compatible software, large print. Deaf or hard of hearing clients receive ASL interpreter services, listening devices, audio loops and CART services.

The DSE has received extensive in-house staff development training from a consultant in all aspects of the case management process including IL services. The DSE's 2020 VR State Plan

includes developed policies and procedures in the areas of supported employment and Independent Living Services. The policies and procedures are approved and training on each topic area is provided to all staff.

The DSE provides refresher training on its electronic case management system.

Mayor's Order 85-85 requires contractor's compliance with affirmative action in employment for a broad category of individuals, including persons with disabilities.

- Availability, to the maximum extent feasible, of personnel able to communicate (1) with individuals with significant disabilities who rely on alternative modes of communication, such as manual communication, nonverbal communication devices, Braille, or audio tapes and (2) in the native languages of individuals with significant disabilities whose English proficiency is limited and who apply for or receive IL services under title VII of the Act.

Availability to the maximum extent feasible of personnel able to communicate (1) with individuals with significant disabilities who rely on alternative modes of communication, such as manual communication, nonverbal communication devices, Braille, or audio tapes and (2) in the native languages of individuals with significant disabilities whose English proficiency is limited and who apply for or receive IL services under Title VII of the Act.

- Establishment and maintenance of a program of staff development for all classes of positions involves providing IL services and, where appropriate, in administering the CIL program, improving the skills of staff directly responsible for the provision of IL services, including knowledge of and practice in the IL philosophy.

Establishment and maintenance of a program of staff development for all classes of positions involved in providing IL services and, where appropriate, in administering the CIL program, improving the skills of staff directly responsible for the provision of IL services, including knowledge of and practice in the IL philosophy.

- Affirmative action to employ and advancement in employment qualified individuals with significant disabilities on the same terms and conditions required with respect to the employment of individuals with disabilities under section 503 of the Act.

Affirmative action to employ and advance in employment qualified individuals with significant disabilities on the same terms and conditions required with respect to the employment of individuals with disabilities under section 503 of the Act.

6.2 Fiscal Control and Fund Accounting

- Adoption of those fiscal control and fund accounting procedures as may be necessary to ensure the proper disbursement of and accounting for funds made available through parts

B and C of chapter 1 of title VII of the Act, in addition to complying with applicable EDGAR fiscal and accounting requirements.

Adoption of those fiscal control and fund accounting procedures as may be necessary to ensure the proper disbursement of and accounting for funds made available through parts B and C of Chapter 1 of title VII of the Act, in addition to complying with applicable EDGAR fiscal and accounting requirements.

The District of Columbia Office of the Chief Financial Officer maintains appropriate fiscal controls, in compliance with District requirements and federal contracting requirements. The District was last monitored by RSA in February 2019. Included in the monitoring report was an evaluation of the fiscal integrity of the program. In addition, RSA is subject to an independent audit to ensure compliance with federal fiscal and accounting procedures.

6.3 Recordkeeping, Access and Reporting

- Maintenance of records that fully disclose and document the information listed in 45 CFR 1329.

Maintenance of records that fully disclose and document the information listed in 45 CFR 1329.

The DSU assigns a contract administrator to monitor each private provider's compliance with all provisions of the contract with the DSE, as well as all regulatory requirements. Contract administrators visit the facilities they monitor and review records to ensure compliance. All payments must be approved by a contract administrator before being processed by the Business Services Unit.

DC-RSA submitted its 704 Report on January 2019 FY 2018. The report was reviewed by RSA.

DC-RSA had its monitoring visit in January, 2019. The DSU allows access to the Commissioner, Comptroller General or any of their fully authorized representatives for the purpose of conducting this or any other necessary audits or reviews.

- Submission of annual performance and financial reports, and any other reports that the Secretary determines to be appropriate

Submission of annual performance and financial reports, and any other reports that the Secretary determines to be appropriate

- Access to the Commissioner and the Comptroller General, or any of their duly authorized representatives, for the purpose of conducting audits, examinations, and compliance reviews, to the information listed in 45 CFR 1329.

Access to the Commissioner and the Comptroller General, or any of their duly authorized representatives, for the purpose of conducting audits, examinations, and compliance reviews, to the information listed in 45 CFR 1329.

6.4 Eligibility

- Eligibility of any individual with a significant disability, as defined in 45 CFR 1329, for IL services under the SILS and CIL programs.

Maintenance of records that fully disclose and document the information listed in 45 CFR 1329.

The DSU assigns a contract administrator to monitor each private provider's compliance with all provisions of the contract with the DSU, as well as all regulatory requirements. Contract administrators visit the facilities they monitor and review records to ensure compliance. All payments must be approved by a contract administrator before being processed by the Business Services Unit.

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Access to the Commissioner and the Comptroller General, or any of their duly authorized representatives, for the purpose of conducting audits, examinations, and compliance reviews, to the information listed in 45 CFR 1329.

DC-RSA had its monitoring visit in January, 2019. The DSU allows access to the Commissioner, Comptroller General or any of their fully authorized representatives for the purpose of conducting this or any other necessary audits or reviews.

- Ability of any individual to seek information about IL services under these programs and to request referral to other services and programs for individuals with significant disabilities.
- Determination of an individual's eligibility for IL services under the SILS and CIL programs in a manner that meets the requirements of 45 CFR 1329.
- Application of eligibility requirements without regard to age, color, creed, gender, national origin, race, religion, or type of significant disability of the individual applying for IL services.

- Non-exclusion from receiving IL services of any individual who is present in the State and who is otherwise eligible for IL services, based on the imposition of any State or local residence requirement.

6.5 Independent Living Plans

- Provision of IL services in accordance with an IL plan complying with Sec.45 and mutually agreed upon by the individuals with significant disabilities and the appropriate service provider staff unless the individual signs a waiver stating that an IL plan is unnecessary.

Provision of IL services in accordance with an IL plan complying with Sec. 45 and mutually agreed upon by the individuals with significant disabilities and the appropriate service provider staff unless the individual signs a waiver stating that an IL plan is unnecessary.

The DSU and the CIL develop IL plans with persons receiving services, except in circumstances where the individual has signed a waiver stating that the plan is unnecessary. All clients receiving IL services will have a plan of services developed that will result in a valued or measurable outcome for the client. The client may modify the plan of services if needed as a result of health related change, including clients that receiving IL services through a community provider Human Caner Agreement. All plans must be reviewed and signed by the DSE IL specialist and then entered into the agency's System 7 Case Management System.

6.6 Client Assistance Program (CAP) Information

- Use of accessible formats to notify individuals seeking or receiving IL services under chapter 1 of title VII about the availability of the CAP program, the purposes of the services provided under the CAP, and how to contact the CAP.

Use of accessible formats to notify individuals seeking or receiving IL services under chapter 1 of title VII about the availability of the CAP program, the purposes of the services provided under the CAP, and how to contact the CAP.

6.7 Protection, Use and Release of Personal Information

- Adoption and implementation of policies and procedures meeting the requirements of 45 CFR 1329, to safeguard the confidentiality of all personal information, including photographs and lists of names.

Adoption and implementation of policies and procedures meeting the requirements of 45 CFR 1329, to safeguard the confidentiality of all personal information, including photographs and lists of names.

The District has established regulations, consistent with the federal requirements of 34 CFR 354.56, to safeguard the confidentiality of all personal information in clients' files. These regulations are found at 29 DCMR 118.

Part II: Narrative: Section 7 - Evaluation

Describe the method that will be used to periodically evaluate the effectiveness of the plan in meeting the objectives established in Section 1. The description must include the State's evaluation of satisfaction by individuals with significant disabilities who have participated in the program.

Section 7: Evaluation

Goals and the related Objectives from Section 1	Method that will be used to evaluate
	The DSE and the CIL in collaboration with the SILC will develop and distribute consumer satisfaction surveys to evaluate the effectiveness of information and referral services, effectiveness of outreach campaigns for housing, service availability, and transition services. Consumer surveys are distributed via US mail to individuals after case closure, along with a stamped return envelope. The Quality Assurance Unit collects the results and analyzes them.
	The SILC will work with the DSE and the SRC in developing a solicitation for the 2014-16 Comprehensive Statewide Needs Assessment, which will evaluate the effectiveness of services, the quality of service delivery, and effectiveness of the collaboration between service providers.
	The DSE has external monitors who evaluate the quality of services provided by contract agencies. These monitors visit each agency at least quarterly to ensure compliance with the provisions in the agency's contract. The monitors have developed a monitoring tool that tracks the requirements outlined in the Human Care Agreement with a provider to determine the extent to which the agency is meeting the requirements of these agreements. Based on the results of these reviews, the DSE has a variety of interventions if performance concerns exist, including providing technical assistance to the agency, suspending referrals for services to allow the agency to correct deficiencies or referring to the DDS Office of Contracts and Procurement with a recommendation for formal action to be taken regarding the contract, either suspending or termination for failure to comply.
	The SILC has established active committees which meet regularly, on at least a monthly basis. The Service Needs/Monitoring and Evaluation Committee will be responsible for overseeing the implementation of outreach and education activities under the SPIL.

	The Director of the DSE, the Director of the CIL and the Chairperson of the SILC will meet quarterly to evaluate the progress of the organizations in coordinating services, and finalizing a system that provides for independence of the SILC.
	The SILC has established active committees which meet regularly, on at least a monthly basis. The Advocacy Committee will be responsible for overseeing the implementation of advocacy activities under the SPIL.
	The SILC has established active committees which meet regularly, on at least a monthly basis. The State Plan Committee will be responsible for developing the state plan and overseeing its implementation.
	The SILC has established active committees which meet regularly, on at least a monthly basis. The Finance Committee will be responsible for assisting in the development of and overseeing the implementation of the SILC Resource Plan.

Part II: Narrative: Section 8 - State-Imposed Requirements
8 State-Imposed Requirements

Identify any State-imposed requirements contained in the provisions of this SPIL.