



ACRE Training Next Steps

April 25, 2019

Training Requirements

Trainees will complete the required (40) hours of training and activities by:

1. Attending all workshops
2. Successfully complete all four (4) field-based assignments.
3. Complete all assigned readings.
4. Pass all required quizzes.

MODULE TOPICS 1 & 2



Module 1: Application of Core Values and Principles of Practice (Rights, history, legislation, best practices, professionalism)

Module 2: Individualized Assessment and Employment/Career Planning (Skills in assessing strengths, skills, interests; the impact of work on benefits; accommodations planning; transition to work models)

Module Topics 3 & 4

Module 3: Community Research and Job Development (Preparing marketing approaches and materials for job developers and job seekers; assistance with disclosure and accommodation requests; networking; researching Labor Market Information, employers and industries; skills in job acquisition, including negotiations, job creation, closing the deal, etc.)

Module 4: Workplace and Related Supports (Job analysis, systematic instruction, natural supports, facing, social inclusion, positive behavioral supports, career advancement, etc.)

Language in Human Care Agreement (since 2015)



The provider shall maintain evidence of completion of a professional development course that will satisfy a Basic Employment Certificate or comparable as required by the Association of Community Rehabilitation Educators (ACRE). In addition to the requirements stated above, all staff working directly with persons with disabilities particularly in job development and placement , the following topic areas should be covered by the course or training and obtained within a year:

- **C.5.4.2.1** Application of Core Values and Principles to Practice or Federal Policy and Historical Perspective required four (4) hours
- **C.5.4.2.2** Individualized Assessment and Employment/ Career Planning or Customer Profile and Employment Selection required six (6) hours
- **C.5.4.2.3** Community Research and Job Development or Organizational Marketing and Job Development required five (5) hours
- **C.5.4.2.4** Workplace and Related Supports or Job-Site Training required ten (10) hours
- **C.5.4.2.5** Others (Specific Disabilities, Long Term Support, Funding, Benefits Counseling etc.) required ten (10) hours
- **C.5.4.2.6** The total hours of these services are forty (40) hours.
- **C.5.4.2.7** Training requirement for C.5.2.3.2 may be waived if staff possesses a National Certificate in Employment Services or is a Certified Employment Support Professional (CESP).

DDS requirements

- Since the 2015 Waiver Amendments, DDA Supported Employment providers were given a year to become RSA providers. Then the RSA HCA contract gave providers a year to have staff complete ACRE training or CESP certification.
- Under the 2017 HCBS waiver renewal, DDS Employment Readiness providers also were required to become RSA providers
- At the request of CMS, the waiver itself requires that staff who work in Supported Employment and Employment Readiness are required to be ACRE trained (or comparable) or CESP certified (Certified Employment Support Professional).

Next Project ACTION! Meetings



May 11, 2019

June 15, 2019

Meetings are monthly on a Saturday

10 a.m. – 12 noon

Kennedy Institute

801 Buchanan Street, NE

Washington, DC 20017