



TechFirstShift.com

PROPOSAL (v.3)

DC Department on Disabilities Services
Technology First and Enabling Technology Education,
Accreditation, + Consultation Services

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NAVIGATOR EDUCATION PROJECT

The DC Department on Disabilities Services is seeking opportunities for education of service coordinators in order to support awareness of and access to enabling technology integration for people with developmental disabilities. Shift offers a certification program (Enabling Technology Navigator) that prepares service coordinators to communicate with individuals and their families about the benefits of technology as a natural support. It also provides enhanced skill development in assessing and planning for technology integration while assisting individuals in navigating the funding and supports needed to acquire technology to support independence. This draft proposal outlines two models for the provision of education and certification.

Enabling Technology Navigator – ETN \$29,750.00

\$850 per learner for two-year Shift membership + certification (15% state discount)

17 Service Coordinators 4 RSA Sensory
10 Supervisors
4 Managers

- 3 Fundamentals Courses: Intro to ET & Best Practices, Roles & Responsibilities, Person-Centered Planning
- 3 required recorded webinars: Assessment, Technology Planning, Organization Dynamics
- 1 Specialization Course: Technology First Transformation
- Final Exam
- Access to recorded and live webinars
- Access to library of Tech Huddles, technology videos, and partner websites
- Access to discussion threads on tech-specific topics
- Submission and approval of a person-centered case study project incorporating the Screening Matrix, Intake form, and Enabling Technology Integration Plan (for self-advocates)

Enabling Tech Integration Specialist -ETIS (18 credit hours) \$5,100.00

\$850 per learner for two-year Shift membership + certification (15% state discount)

2 AT Center
2 Accessibility Center
2 Tech Together

- 3 Fundamentals Courses: Intro to ET & Best Practices, Roles & Responsibilities, Person-Centered Planning
- 3 required recorded webinars: Assessment, Technology Planning, Organization Dynamics
- 1 Specialization Course: Technology First Transformation
- Final Exam
- Access to recorded and live webinars
- Access to library of Tech Huddles, technology videos, and partner websites
- Access to discussion threads on tech-specific topics
- Submission and approval of a person-centered case study project incorporating the Screening

Matrix, Intake form, and Enabling Technology Integration Plan (for self-advocates)

Enabling Technology Credential – ETC (3 credit hours) \$12,616.00
\$152 per learner for two-year Shift membership + credential (15% state discount)
65 Service Coordinators, 12 QRS, 4 RSA, 2 SFCoP

- 3 Fundamentals Courses: Intro to ET & Best Practices, Roles & Responsibilities, Person-Centered Planning
- Final Exam
- Access to recorded and live webinars
- Access to library of Tech Huddles, technology videos, and partner websites
- Access to discussion threads on tech-specific topics

Project Management Fee:

\$15,500

- Project landing page
- 3 Power Users to access reporting and certificates
- Pre- and Post-Fundamentals Survey data summary
- Intro to Shift Enrollment webinar (not mandatory; recorded for additional viewing)
- Up to 4 meetings with project oversight team for rollout/consultation
- Quarterly (four total) benchmark webinars to include:
 - Shift staff person and DDS project oversight team + ET Navigator certification candidates
 - One-hour webinars to be aligned with current meeting schedule
- Discussion to include:
 - Checking in on participant progress
 - Q&A on content and practice
 - Survey completion

Additional Services:

\$4,000

- Customized quarterly (four) surveys designed for ET Navigators + data summaries

Credit to DC DDS:

-\$1,008

TECHNOLOGY FIRST ACCREDITATION AND COMMUNITY OF PRACTICE SUMMARY

The DC Department on Disabilities Services completed a nine-month Technology First accreditation project beginning in June 2021. As a result, nine providers were accredited by Shift utilizing the 2020-2021 standards of completion of education and submission of an Organization Technology Plan. To support ongoing professional development, collegial connection and successful accreditation renewal, DC DDS would contract with Shift to provide education and consultation to the nine providers for the next two years in preparation for Technology First Accreditation by the 2023-2024 standards.

EDUCATION MEMBERSHIPS AND ACCREDITATION – NINE PROVIDERS

Two Providers accredited in October 2021:

Frontline, My Own Place

Six Providers accredited in February 2022:

Health and Joy, Innovative Life, NCCINC, Project ReDirect, RCMO, Wholistic Services

One Provider accredited in March 2022:

Galaxy, St. John's

The Shift platform memberships expire May 31, 2022.

To sync the providers on the same cycle we will have the accreditation renewal cycle and the Shift membership cycle be based on a February 1 date. Pricing below indicates prorated Shift membership fees for nine (9) providers from June 1, 2022 – January 31, 2024. Shift no longer bills for annual memberships; rather, we combine a biennial membership with their biennial credentialing/certification/accreditation.

| | Per Organization | Nine Organizations |
|---|------------------|---------------------|
| Education membership prorated 06/01/22 - 02/01/24 | \$7,054.00 | \$70,540.00 |
| Reaccreditation Fee | \$3,000.00 | \$30,000.00 |
| | TOTAL | \$100,540.00 |

COMMUNITY OF PRACTICE CONSULTATION – NINE PROVIDERS

- Attendance at monthly CoP meetings to provide feedback (8 total)
- Facilitate one Hot Topic webinar in place of CoP meeting once per quarter (4 total)

Annual cost:

| | |
|--|-------------------------|
| Attendance at eight meetings @ \$125 per hour | \$1,000.00 |
| Facilitation of discussion at four meetings @ \$250 per hour | \$1,000.00 |
| | TOTAL \$2,000.00 |

TOTAL FOR ACCREDITATION + COMMUNITY OF PRACTICE \$92,486.00