

REPORTING AND RECORD KEEPING

1. How frequent are progress notes required for the IDS service? Daily or more frequently?

Progress notes are required daily and must adequately capture the experience and outcomes during the entire authorized time period. It is strongly encouraged that providers use the PCT Learning Log, especially when a person is trying out a new activity to journal learning and help understand how to best support the person. http://sdaus.com/final/wp-content/uploads/Learning-Log_Blank.pdf.