

Job Title: Deputy Director for DDA
 Requisition Number: JO-1503-1486
 Grade: 16
 Salary Range: \$115,704.00 - \$161,985.00
 Promotion Potential: No
 Agency: Disability Services
 Location: 1125 15th St NW
 Area of Consideration: Open to the Public
 Opening/Closing Date: 3/3/2015 - 5/2/2015

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Deputy Director for DDA
MS-0101-16
\$115,704 - \$161,985

Job Summary

If you like to stay busy and immersed in cultural activities, then Washington, DC is the place to be! Museums, restaurants, great climate, green space and job opportunities are among the many positives of living in the Nation's Capital. Not to mention the residents of the District of Columbia are highly educated and the region has some of the best schools in the country. Each day the District of Columbia continues to be ranked in the top 10 of thriving city indicators where you can live, work and play.

The District's DDS is participating in the five year Supporting Families throughout the Lifespan Community of Practice awarded to NASDDDS by the Administration on Intellectual and Developmental Disabilities (AIDD), the Employment First State Leadership Mentor Program funded by Office of Disability Employment Policy (ODEP), and is a participating state in the State Employment Leadership Network (SELN) and National Core Indicators (NCI). The incumbent is expected to contribute as a thought leader in the development of new models of responsive and outcome oriented services to expand supports to families, increase employment outcomes and bring self-direction to the District. He/she will provide leadership for current systems change initiatives including Person-Centered Thinking, provider transformations to deliver services without walls, No Wrong Door Planning, implementation of the CMS Transition Plan for settings and quality improvement in day and vocational services.

The incumbent will lead stakeholder development and engagement to ensure meaningful participation, communication and collaboration with the entire DD community to achieve mission driven outcomes. He/she will establish strategic and operational plans to ensure the development and implementation of programs, policies and procedures that meet District and Federal laws, regulations and Court Orders and furthers best practice in the District. This position reports to the Agency Director and directly supervises three major divisions, Service Coordination, Operations and Quality Management. The Deputy Director develops budgets and ensures appropriate fiscal administration and exercises discretionary authority to approve the allocation and distribution of funds in the administration's budget.

Collective Bargaining Unit (Non-Union): This position is not in a collective bargaining unit.

Duration of Appointment: Management Supervisory Services (MSS) Appointment (At Will).

Qualifications

Degree: behavioral or social science; or related disciplines appropriate to the position. **OR Combination of education and experience** that provided the applicant with knowledge of one or more of the behavioral or social sciences equivalent to a major in the field. **OR Four years of appropriate experience** that demonstrated that the applicant has acquired knowledge of one or more of the behavioral or social sciences equivalent to a major in the field.

Licensures, Certifications and other requirements

None

Education

Bachelor's degree in behavioral or social science; or other related discipline appropriate to the position.

Work Experience

Experience working with social services delivery systems in order to administer programs and services designed to assist disabled individuals and their families find satisfactory methods of coping with their psychosocial situations and problems.

Work Environment

The work is sedentary, however there may be some walking, standing, bending and carrying of light items. Must be able to work closely with others and independently.